



ST. PAUL'S PRESBYTERIAN CHURCH
WINCHESTER, ON

**ANNUAL
REPORT**

— 2022 —

**ST. PAUL'S PRESBYTERIAN CHURCH
ANNUAL CONGREGATIONAL MEETING
SUNDAY, March 19, 2023**

12:30 P.M.

AGENDA

- (1) Opening Bible Reading and Prayer
- (2) Appointment of Chairperson
- (3) Appointment of Secretary
- (4) Minutes of March 20, 2022 Annual Meeting
- (5) Business Arising from Minutes
- (6) Reception of Reports:
 - The Interim Moderator Message
 - Clerk of Session Report
 - Board of Managers Report
 - Sunday School Report
 - Ladies Aid Report
 - Ladies Aid Financial Report
 - Trustees Financial Statement
 - Roll Clerk Report
 - Search Committee Report
 - Memorial Fund Report
 - PAR and Envelope Secretary Report
 - North Dundas Faith Group Report
- (7) St. Paul's Treasurer's Report / Financial Statements / 2023 Budget:
 - a. 2022 St Paul's Income and Expenses
 - b. 2022 Shared Ministry Income and Expenses Statement
 - c. 2022 Memorial Fund Financial Statement
 - d. St Paul's Balance Sheet
 - e. 2022 Community Garden Statement
 - f. Lasagna Dinner Fund Raiser Report
 - j. Letter from Collins Barrow 2021 Financial Review
 - h. 2023 St Paul's Budget
 - i. 2023 Shared Ministry Budget
- (8) New Business
- (9) Adjournment
- (10) Benediction

Appendixes:

- List of Members and Adherents
- 2023 Calendar of Events
- Three point charge contact list

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MESSAGE FROM INTERIM MODERATOR

Dear St. Paul's Presbyterian Church Congregation,

It's hard to believe that it has been two and a half years since I was appointed as your Interim Moderator.

For churches without a minister, the past two years of the pandemic have been remarkably challenging. Ministers play crucial role in connecting the people of the church together. They create a sense of community providing spiritual leadership, encouragement, counseling and support to members of the congregation. In their absence, it can be difficult for the church to continue its regular activities and programs. Additionally, without a permanent minister, it's a challenge to find someone to perform funerals, weddings, provide pastoral care and connect the church with the other churches in the community.

This was the case in our Pastoral Charge in the past two years and half.

Today, I am delighted to let you know that the joint Session of the Pastoral Charge of Winchester, Chesterville and Morewood has extended an invitation to the preferred candidate "Our Candidate" to preach for the call to be the Minister of our Pastoral Charge. "Our Candidate" - whom we will be allowed to announce his name and biography on April 9th, Easter Sunday - was chosen by the Search Committee of the Pastoral Charge after considering eight potential applicants from across Canada and overseas.

Preaching for the call will involve "Our Candidate" leading a joint worship service at St. Paul's-Winchester on Sunday, April 16, 2023, at 10:00 AM. Following the Service, the Pastoral Charge congregations will meet and greet the Candidate and his wife in the church hall and have lunch together.

After lunch, the Pastoral Charge congregations will meet in a joint congregational meeting to vote yes or no on the motion to invite "Our Candidate" to be our next minister.

Assuming the meeting votes in favour of extending the call, all members and adherents, those who attended the congregational meeting as well as those who could not attend, will be asked to sign a list signifying their agreement with the call. The church elders will guide those at April 16th meeting in signing the list, and later contact those who could not attend the meeting in order they sign the list as well.

According to the Presbyterian polity, only members of the congregation can vote, but everyone can speak to the motion. If you consider this to be your church but are not a member, we would still ask you to sign the call as adherent to show your support.

Once the signed lists are ready, the call documents will be forwarded to our Presbytery then to the Candidate's Presbytery for the approval of the call. Once the call is approved by the two Presbyteries, then an induction service will be arranged near the beginning of July.

It has been a lot of hard work for the Search Committee. It is a great group and they worked so well together, especially considering it was made up of three very different congregations. Let us thank God for the great work that they have done – Heather P, Kenny F, and Harry C, Ruth P, Janet L, Lois B, Colleen C, Ann L, Alice O, Tracy H and Gaenor H.

Sunday April 16, 2023, marks a significant progress in our search for a new minister, and your participation in the process is vital. As your Interim Moderator, I invite you all, members and adherents, to participate on Sunday April 16th worship service and congregational meeting. This will be an important day for the future of your pastoral charge, therefore, I encourage you to participate and to pray for "Our Candidate", for our community of faith in Winchester, Chesterville, and Morewood, for our Search Committee and for our Sessions as we make an important decision on that Sunday.

As we look to the future in hope and expectations, let us accept God's guidance, wisdom and peace through Jesus Christ and the Holy Spirit. May God continue to speak to us, bless us and use us to spread His kingdom on earth.

**In Christ,
Rev. Samer Kandalaf
Interim Moderator**

2022 AGM MEETING MINUTES

St. Paul's Annual Meeting occurred in person on Sunday, March 20, 2022 at 12:30 p.m. following worship service and a light lunch. Ten people attended. Printed copies of the report were available upon request and the annual report was also displayed by multimedia.

1. Rev. Samer Kandalaft opened the meeting reading from the Scriptures, Psalm 96 followed by prayer.
2. Chairperson: ***Motion, (Kathy Spruit/Heather Pemberton) to appoint Rev. Samer Kandalaft as Chairperson. Carried.***
3. Secretary: ***Motion, (Heather Pemberton/Jan Clapp) to appoint Kathy Spruit as Secretary. Carried.***
4. Message from Moderator: A comment was made thanking Rev. Kandalaft for explaining the process of calling a Minister.
5. Minutes of 2020 Annual Meeting: ***Motion, (Tom Clapp/Doris Baker) to accept the Minutes of the 2020 Annual Meeting as presented. Carried.***
6. Business Arising from the Minutes: There was no discussion on business arising from the Minutes.
7. Congregational Reports:
Session Report: It was pointed out to add 'Kathy Spruit's' name under Pollinator Garden.
Roll Clerk Report: No comments.
Board of Managers' Report: Heather Pemberton was thanked for writing this report. Appreciation was expressed to Tom Clapp and the Board for all their hard work maintaining the church building and for Tom's leadership.
Motion, (Heather Pemberton/Tom Clapp) to accept the above reports, pg. 10-15. Carried.
8. Financial Reports:
Community Garden Report: Phyllis is keeping track of the Community Garden account in a separate tab. The cost of the outside electrical outlet was discussed. Because the Market requested an outside outlet, this expense was included under the Market Income and Expense Account. It was pointed out that since this outlet will also be used by the church and not just by the Market, it was requested that covering this expense could be shared by the church.
Motion, (Tom Clapp/Kathy Spruit) that Session will address the possibility of the church sharing 50% of the cost of the electrical outlet. This cost would then be covered by the Memorial Fund.

Ladies' Aid Report and Financial Report: No comment.

Motion, (Heather Pemberton/Arlene Nesbitt) to receive the reports from pg. 16-21. Carried.

9. Calendar of Events: It was asked if Winchester ministerial was planning an Inter-denominational Good Friday Service. The response was that no contact was made to Rev. Kandalraft about this and at this time it may be still too early to host a large gathering due to Covid numbers. It was announced that Rev. Bruce Kemp will be the guest speaker for the Anniversary Service.

Letter of Financial Review: It was pointed out that Bakertilly will not do a financial review before the end of the current tax season so this is a review of last year's accounts.

Trustees Report: A comment was made that no money was needed last year from the Trustees.

Income/Expense Report: Phyllis stated she is in close contact with the sister churches ensuring that they are able to contribute to the shared ministry. Paying for pulpit supply instead of paying for a full-time minister is the reason for reduced expenses. Health and Dental costs are waived until a minister is called. The amount of \$2,296 is for six months only.

Motion, (Doris Baker/Arlene Nesbitt) to approve the above reports, pg. 22-228. Carried.

10. Proposed Shared Ministry Budget: Phyllis explained that the amounts for the 2021 Budget were based on the church paying for a minister. She explained that this is a living document that can change with different situations. Four different situations are outlined in this year's budget. This is to inform the churches how much it would cost for each situation. This budget does not include any moving expenses.

The churches can examine this and ask themselves, "Can we afford a full-time minister?"

As Rev. Kandalraft explained, the Search Committee explores various options other than calling for a full-time minister. Cluster ministries among other options could be considered. Suggestions can be offered to the Search Committee.

Memorial Fund: As was stated in the report, the Memorial Fund covered the cost of the computer and the upgrading of the Wifi as it no longer was effective.

11. Budget:

Presbyterian Sharing: The amount requested by the Presbytery is \$3,865. The Session suggested the allocation of \$3,000.

Motion, (Doris Baker/Phyllis MacMaster) to approve the allocation of \$3,000 to Presbyterian Sharing. Any amount donated from the congregation will be over and above this amount. Carried.

Motion,(Tom Clapp/Donna Wilson) to approve the above reports, pg. 29-35. Carried.

It was pointed out that the projects of repairing the front steps and possibly parging the brickwork were not included in the list of projects on pg. 35. Phyllis explained that no quote was received for these projects so were not included in the list. Tom is waiting for these quotes and said a congregational meeting would be needed to approve these projects as they will cost more than \$5,000.

A huge 'thank you' was extended to Phyllis for these detailed reports that require so much time and effort.

Envelope Secretary Report and PAR Report: Phyllis reported there are several ways available to donate to the church. PAR and monthly donations provide a steady income that can be relied on especially during times when the church is not open. All donations, however, are greatly appreciated!

Motion, (Tom Clapp/Allan Fraser) to receive the entirety of the Annual Report. Carried.

Donna Wilson was thanked for all the cards she has given to members of the congregation for birthdays, anniversaries, births and in sympathy to members grieving the loss of a loved one. She has been encouraged to give cards only on very special occasions and to those who do not attend church. Birthdays and other celebrations are recognized at church and it will reduce the workload for Donna.

Motion, (Doris Baker/Heather Pemberton) to thank everyone who wrote reports and to Jen Feeny who compiled this Annual Report.

Motion, (Phyllis MacMaster/Kathy Spruit) to pay \$200 to Jen Feeny for creating the Annual Report. Carried.

12. New Business:

It was suggested by Tom Clapp that a land recognition statement should be made before meetings and worship services.

He reported that there will be a maximum number of 25 vendors participating in the Garden Market. Tom also said that he is assisting David McIlveen from Riverview Presbyterian Church in Iroquois to set up a Community Garden similar to St. Paul's on their church property. It is wonderful that other churches are inspired by the success of St. Paul's Community Garden.

Phyllis gave an update on her role as Treasurer. She is willing to continue with the reports and cheques but needs to delegate other tasks so she is able to take on the role as Clerk of Session.

Amy Baker has assumed responsibility as Roll Clerk.

Heather Pemberton is making the weekly deposits.

Amy Baker and Doris Baker are assisting with the writing of receipts.

Phyllis is working on a simpler method of completing receipts and once this is established she will be able to pass on this task. At that time, the nomination of all involved in the tasks of finances will be brought forward to the Session. It was suggested this could be named the 'Financial Committee.'

Everyone was encouraged to pray for the Ukraine and Syria and to pray for the calling of a minister. Rev. Kandaloft reminded us that God works in ways we sometimes cannot understand.

The position of Chairperson of the Board of Managers is now vacant as Tom is retiring. He will stay on as member for two more years. Tom was thanked for his leadership and countless hours working on helping with the upkeep of the church.

Motion, (Tom Clapp/Allan Fraser) to adjourn the meeting at 2:00 p.m.. Carried.

Rev. Kandaloft closed the meeting with a Benediction and Prayer.

2022 SESSION REPORT

The beginning of 2022 was still challenging for families, community organizations and churches. St Paul's was closed for the months of January and February. During that time our congregation was invited to join the online service with St Paul's Presbyterian Church in Kemptville. We express our appreciation to Rev Samer Kandalaft for offering this option. We also thank Rev Kandalaft for acting as our Interim Moderator and the leadership he provided to the Search Committee.

Kathy Spruit acted as Deputy Clerk for Session until Phyllis MacMaster was nominated as Clerk of Session at the January 20, 2022 meeting. We thank Kathy for her willingness and dedication to fill this position in the interim.

Session is moderated by our Interim Moderator Rev Samer Kandalaft. Session members are Doris Baker, Jen Feeny, Patrick Jeurond, Phyllis MacMaster, Kathy Spruit and Jorris Zubatuk. We thank them for their leadership at St Paul's and for the time they commit to work and life of our church.

Session met on January 20, July 15, September 27 and November 28. A Joint Session Meeting with elders from St Andrews Chesterville and Morewood was held on May 17th. As well the Joint Session and Chairs of Board of Managers met with the Search Committee to consider offering a call to a Minister on November 2nd.

Harry Castle, Ken Feeny and Heather Pemberton were our representatives on the Search Committee. We thank them for their time and prayers as they worked throughout the process of calling a Minister. The charge worked on completing a Church Profile as part of the Search Committee process. A candidate has been selected to preach for the Call. On Sunday April 16th, the selected candidate will preach for the call at a Joint Worship Service at St Paul's at 10 am. Rev Kandalaft and the candidate will also celebrate communion with us that day. Following worship there will be a time of fellowship, lunch, and a time for us as a congregation to consider the call. We hope you can join us for that day.

We express our thanks and appreciation to Donna McIlveen who has been our pulpit supply over the period of our Minister vacancy. Her sermons and children's stories have been very inspiring. Her last day with the charge will be May 28th. Thanks Donna for your leadership and commitment to filling the pulpit each Sunday.

Communion was celebrated on May 1, June 12 and December 11 at St Paul's. Our congregation joined St Andrews, Chesterville for their Anniversary on September 25 and joined in the Communion led by Rev Bruce Kemp.

We were pleased to welcome back Rev Bruce Kemp and Diana at our Anniversary Service on June 5 and to finally recognize his retirement with a gathering following worship. Rev Kemp

was recognized by many of the church organizations for his seven years of leadership and sharing the gospel with us. He was presented with a refinished pew that will remind him of his time with us.

The choir returned in September, and we are grateful to Arlene Nesbitt and the choir for the leadership in music. We did enjoy the music videos the choir did monthly, but we do so enjoy having the choir back in person. Thank you for the special music and for the instrumentals with the violin and other instruments. It adds so much to worship.

The Worship Team led a service to recognize the work of Missions in April and a Sunday in October to celebrate the work of Presbyterian Sharing and World Food Day. Families were asked to bring a food donation for Community Food Share as part of our celebration of World Food Day October 16th. Families in our own community also face hunger issues and this was a way for us to share our blessings with others.

Jen Feeny, Heather Pemberton, Erin Tinker and Patrick Jeurond have looked after the Sunday School Program. It is so nice to see to have so many enthusiastic young people participating in the Children's Story and Sunday School Activities. With help from Arlene the Sunday School did a special musical selection in October. The Congregation enjoyed the upbeat song and actions. The Family Sunday Worship on December 18th was a highlight of the year. The Sunday School led the worship service on the theme of 12 days of Church Christmas. The interactive service was a joy and brought many smiles and laughs to our worship. Thank you to our Sunday School. Family Sunday also saw the dedication of gifts to support the work of Naomi Family Resource Centre. Families living at the centre would enjoy a Merry Christmas with our gifts.

To include our congregation in worship services, Session asked the congregation to lead the Responsive Reading and the Scripture Lessons. Thank you to those who volunteered. Members are also sharing in opening and closing the church for Worship. This helps share the responsibility among more people.

Kathy Spruit led the organization of a music evening at our Church in December. The community gathered enjoyed a night of special music provided by the Ottawa Carleton's Male Choir with special guests Trom Bros Brass Quartet.

Our church continues to provide outreach in the Community. Tom Clapp and Jen Feeny represent our church on the North Dundas Faith Group whose goal is to provide communication and link between churches in our community. Jen Feeny is preparing a weekly e-letter to share this information. Thank you to Jen for her creativity and work on our Communications and Sunday Announcements.

The Community Garden had another successful year and provided a wonderful opportunity for people to stop and sit and enjoy the peace and tranquility of the space. This year volunteers

started a Butterfly Garden to enhance the habitat in our area for Monarch Butterflies. Thanks to the South Nation Conservation Authority for a grant to get this project started. As well thanks to all the volunteers who help with the Community Garden and with the upkeep of our flower gardens. A special thank you to Cary Churchill for looking after the lawn maintenance. The Community Garden acts as a backdrop to the monthly Garden Party Market. Thank you to vendors for their financial gift for the use of our garden area this year.

This year we celebrated two baptisms with families. Annabelle Chelsea MaryEllen Jeurond and Jonah Ray Theriault were welcomed to our church family.

Session welcomes Anne Cross back a member of our congregation.

Our sympathy is extended to the Clair McPhee and her family on the passing of Rev Floyd McPhee. Rev McPhee served our charge from 2006 to 2010. He was a dedicated Minister of faith and hope, and he loved serving the Lord. Maurice Zubatuk, brother of Jorris passed away in July. Our sincere sympathy to Jorris and Carol and family. Bill Rae a former member of our congregation passed away in October. Our sympathy to his family.

Thank you to the Board of Managers for their work in maintaining our building. We also appreciate the extra work of the Board Secretary Heather Pemberton for working with Donna in preparing the final PowerPoint Presentation for Sunday Worship.

Thank you to our congregation for your continued support and participation in our Church Programs. We are very appreciative of your donations of time, talents, and finances to support the work of church. We pray that you will enjoy peace, comfort, good health and that you are strengthened by the love of our Lord and your church community. May we all show kindness and support to all we meet as we travel our life journey.

Blessings to all for 2023.

Phyllis MacMaster
Clerk of Session

2022 ROLL CLERK REPORT

Communion

Four communions were held this year:

May 1 with 20 participating

June 12 with 33 participating

September 25 at St Andrews Presbyterian Church, Chesterville at their Anniversary

Service with Rev Bruce Kemp conducting the service with 6 St Paul's congregation participating

December 11 with 31 participating

Members Received

Anne Cross membership transfer from St Paul's Presbyterian Church, Kemptville was received on May 2, 2022.

The Roll

Communicant Members January 1, 2022	45
Removed by Death	0
Removed by Resolution of Session	0
Removed by Transfer of Membership	0
Added by Profession of Faith	0
Added by Transfer of Membership	1
Communicant Members December 31, 2021	46

Baptisms

Annabelle Chelsea MaryEllen Jeurond daughter of MaryEllen and Patrick Jeurond was baptized on May 2, 2022 by Rev Samer Kandalaft

Jonah Ray Theriault son of Melissa and Bob Theriault was baptized on October 24, 2022 by Rev Bruce Kemp

Friends of St Paul's Passings

Rev Floyd McPhee, our Minister from 2006 to 2010 passed away June 23, 2022

Maurice Zubatuk brother of Jorris Zubatuk passed away July 25, 2022

Bill Rae a member on the Appendix to the Roll passed away October 22, 2022

Submitted by Roll Clerk Phyllis MacMaster

SEARCH COMMITTEE REPORT

On January 21, 2021 Presbytery released the Intimation declaring the charge vacant for the three sister churches of St. Andrew's Chesterville, Morewood Presbyterian Church and St. Paul's, Winchester.

The Search Committee was established with three members of each congregation. Representing St. Andrew's, Chesterville – Tracy Howe, Ann Langabeer and Alice Ouderkirk as well as Gaenor Howe as back up representative. Representing Morewood Presbyterian Church: Ruth Pollock, Colleen Campbell, and Janet Lapierre. Representing St. Paul's Winchester: Harry Castle, Ken Feeny and Heather Pemberton.

Surveys were distributed to the members and adherents of the churches to establish the needs of each church. With this information, as well as census information from 2016 the three groups independently commenced the process of compiling the profiles for each individual church.

Due to the pandemic the Search Committee was unable to meet to commence the search process for a new minister until February 2022. The Committee met five times from February until May 2022 to finalize and consolidate our church profiles. During our first meeting in February, it was noted that the results of the surveys for each church were very closely matched. At our later meeting in March, Gaenor Howe from St. Andrew's, Chesterville, graciously volunteered to combine the three profiles into one document for the Search Committee to review and approve. Our Interim Moderator, Reverend Samer Kandalraft, reviewed our final submission and recommended a few alterations before submitting to the Joint Session for approval. On June 9 the Joint Sessions and Board of Managers met with the Search Committee and approved the Compensation for the minister's stipend as well as the combined profile for our three point charge. It was then sent to Presbytery to for approval and submission to request applications for a new minister.

On June 21, 2022, we received confirmation that Presbytery had accepted the profile but had a few clarifications and questions required to tweak it prior to submitting the invitation for potential applicants.

By late August Rev. Kandalraft notified the Search Committee that eight applications had been received over the summer. On September 21, 2022 our Joint Treasurer, Phyllis MacMaster supplied the newly approved stipend levels for 2023. On September 22 the Search Committee met at St. Andrew's Presbyterian Church to review the applications and selected four of the interested parties to invite for interviews. Three of the four accepted the invitation and one declined as he had already accepted a call elsewhere.

On October 11 and 12, 2022 the three interested parties were interviewed via Zoom. The Search Committee gathered at St. Paul's to take advantage of the multi-media for the interviews. Heather Pemberton and Ruth Pollock combined their notes to facilitate the decision-making process at the next meeting.

On October 18 the Search Committee met at Morewood Presbyterian Church to discuss the results of the interviews and agreed to invite the successful candidate to meet the members of the Search Committee and answer any questions the candidate had. On November 2, 2022, the Interim Moderator, Search Committee, Chairmen of each Board of Managers, and the Joint Treasurer met with the candidate at St. Paul's Presbyterian Church. A pot-luck meal was enjoyed after the meeting.

The Search Committee then agreed to issue an invitation to the candidate to Preach for a Call. The candidate accepted and the date was initially scheduled for January 2023. However, due to the potential for inclement weather, travel conditions and personal reasons the Invitation to Preach for a Call has been rescheduled for April 16, 2023, at St. Paul's Presbyterian Church at 10:00 a.m. The congregations from St. Andrew's, Chesterville and Morewood Presbyterian Church will be joining us for a joint service that day followed by a pot-luck lunch. After the lunch the vote to accept/decline the candidate will be counted. Please plan to join us that day to hear our potential new Minister and to attend the congregation meeting following the lunch to decide on the call.

Report prepared by Heather Pemberton and shared with the Interim Moderator and Search Committee members from St Paul's Presbyterian Church, St. Andrew's Presbyterian Church, and Morewood Presbyterian Church.

BOARD OF MANAGERS REPORT

On behalf of the Board of Managers of St Paul's we wish thank everyone for the continued support to the church in 2022. Although the effects of the Pandemic are diminishing somewhat, St. Paul's was still required to close the doors to in-person services for the months of January and February 2022. On March 6, 2022. St. Paul's planned to return to worship, however due to inclement weather this was delayed one more week. During this closed time the Board was responsible for daily checks of the church, a record system of those checking and to keep the fire exits clear.

Programs and Activities.

The Board coordinated the management of the Community Garden with the Garden Managers, Leslie Levere and Leslie Scharfe. They in turn coordinated, the volunteers (24) and the food produced for Food Share. This again was coordinated with the Food Share Manager Jane Schoones. The Garden received a generous donation from the Highlands Masonic Lodge, Maxville through its member Jack Yourt. We also assisted in the development of a second community garden in Iroquois. (See Garden Report)

Volunteers from the board, Heather Pemberton and member of session, Kathy Spruit assisted in coordinating the Butterfly Garden with Chistina Enright and Lorna Driscoll. (See Butterfly Garden Report from Christina)

The Board also assisted the Planted Arrow in hosting a very successful Garden Market from May to October. In December Kelly Windle from Planted Arrow, presented a \$2,000 donation to St. Paul's for their support of the Market. (See Garden Market report). Thank you to Tom Clapp and Allan Fraser for preparing the church grounds for the market every month.

St. Paul's also made their facilities available to the Township of North Dundas for Yoga Classes taught by Dawn Erickson. In turn, St. Paul's received a donation of \$280 from the Township of North Dundas.

On August 7, 2022 the Gospelfest was once again enjoyed by the Community. There was a Free Will offering in the amount of \$207 which was donated to Food Share. The stage wagon was provided by Barry Holmes. The event was hosted by Cholly Bolland. Music was provided by Kathy Spruit and Arlene Nesbit, Carl Hutchison, Vernon Ukulele Players and Anne and Her Lions.

Mary Ellen Jeaurond had a brilliant new idea for St. Paul's to host a Community Lasagna Dinner. It was coordinated by Board member, Heather Pemberton which took place in November 2022. More than fifty people were seated to enjoy their meals in St. Paul's Hall and approximately 100 take-out meals were served. The total income for this fundraiser was over \$1,700. We wish to thank all the volunteers who donated time and talents and made this event so

successful. Special thank you to Heather Pemberton for taking the lead, the Lasagna assembly team, Phyllis MacMaster, Kathy Spruit, Heather Pemberton, Jen Feeny and Doris Baker. Our takeout team, Doris Baker, Libby Pelky and Margaret Carruthers worked so hard to get all the take outs ready in a timely manner also deserve a special thank you!

In December, members of the community enjoyed the evening listening to the talented Ottawa Carleton Male Choir and special guests Trom Bros Brass Quartet. A free will offering was accepted at the door bringing in \$635. Special thank you to Kathy Spruit for coordinating this successful and entertaining evening.

Our Board and Session approved the idea of meeting with the churches from the surrounding area with the initiative to improve communications about what is happening in the community. The North Dundas Faith Group was established. Tom Clapp is St. Paul's contact for this initiative. Jen Feeny has volunteered to be the technical contact for the North Dundas Faith Group and issues electronic newsletters via email for all who are interested in receiving these communications.

Management of the Church Business, Building and Church grounds.

Thank you to Cary Churchill for mowing the lawn and maintaining the church grounds this summer.

To those wonderful gardeners, Kathy and Heather, who looked after the flower gardens.

Allan Fraser and Tom Clapp for continuing to maintain the wheelchair ramp, stairs on the east side by staining and making minor repairs plus snow removal in the winter.

St. Paul's pianos continue to be tuned every year in the month of November (Mark Larkin).

The annual maintenance on the furnaces was done by B Smith Heating and Cooling.

At the Board's request, the Township of North Dundas has now installed a new garbage receptacle beside the bench on the church grounds facing Main Street. This has greatly reduced the amount of garbage that has been carelessly tossed onto the church grounds. Scoop of Jo's also had their staff clean the area every day.

Approval for the purpose of purchasing a fireproof cabinet and colour printer was reapproved as these purchases were delayed to 2023.

For safety reasons there is to be two safe exits from the Church building. Therefore, the Board needs to fix the north exit at the front of the church. The steps and landing at the front of the church need to be replaced. The flower boxes will also be removed. Note: We do not know the condition of the bricks behind the flower boxes and further work may need to be done on the bricks. Quotes for the steps, landing and rails have been obtained from two local vendors.

The work has an estimated cost between \$17,000 and \$20,000. The trustees have indicated there are funds coming due in July that can be used for this project. The Board and Session have approved the project and it will be presented to the congregation at the Annual Meeting for a vote.

The maintenance of the church facilities and finances is the responsibility of the Board. The treasurer, Phyllis MacMaster is responsible for accounting of the finances, paying invoices and preparing our statements. Heather Pemberton is responsible for depositing our weekly collection. Libby Pelky was appointed as Envelope secretary and looks after assigning the envelope numbers for our congregation.

Tom Clapp has officially resigned as Chairman of the Board of Managers in December 2022 but has agreed to remain on the board and continue to act in this capacity until the annual meeting which is being held in March 2023. We wish to thank Tom and congratulate him for his hard work and great ideas that promote the work of the church. Carol Zubatuk submitted her resignation from the Board which was regrettably accepted. Losing two hard working board members will leave a large gap. We welcome anyone who wishes to step into the position of chairman of the board or join as an addition board member to continue our work for the church and community. Thank you to all congregants and adherents for their love and support that enable the Board of managers to continue this very important work.

God bless you and we are wishing everyone a fulfilling year in 2023. God Bless and we are sending prayers that everyone will stay safe and healthy in 2023.

Tom Clapp, Interim Chair

Heather Pemberton, Secretary

Ken Feeny

Bob Theriault

Patrick Jeurond

Allan Fraser

Phyllis MacMaster

SUNDAY SCHOOL REPORT

We are happy to report another year of fun in the Sunday school program. Each year, we are thrilled to see the Sunday school program grow and the interest in the kids to keep coming back. The message from Donna McIlveen during the Sunday service is something that puts a smile on the kids and the adults faces. Seeing the kids all lined up in the front pew is really warming to the heart and we love to hear the real-life stories that Donna shares with the kids about love, community, and conquering fear.

We are grateful for our Sunday school teachers Heather Pemberton, Jen Feeny, Erin Tinker and Patrick Jeurond who have stepped up as leaders for the kids. With a rotation of teachers, this provides a variety of different experiences for the kids and approaches to teaching. This role sharing also allows the Sunday school teachers to remain connected with the church service and energized by the sermons in the week breaks.

This year we saw a variety of returning kids including Alyssa Carrier, Jacob Carrier, Noah Spruit, Isabelle Spruit, Owen Spruit, Brody Feeny, Ellie Feeny, Hudson Feeny, Avalin Tinker, Quinn Baker, Kale Moore, Eric Jeurond, Connor Jeurond, Jordan Jeurond, Caleb Jeurond, Annabelle Jeurond. There were also some new visitors to the church that came for the first time, during a baptism, or special event.

In addition to regular Sunday school time, the kids had a special anniversary service outside in July with bouncy castle, bubbles, potato sack bag races, egg races, bean bag toss. They also performed a "12 days of Christmas" service on December 18th to tell the story of the church family leading up to Christmas. This involved participation from the congregation and kids.

During the August closure, Heather and Jen took on organizing all the craft supplies in the Sunday school room to make it easier to find materials and provide a system for new teachers or students to clean up at the end of service. We condensed the four shelves in the two rooms, to one main Sunday school learning room. The additional room was painted with a fun mural by Jen Feeny and her sister Rebecca Spruit to become a youth hangout place with futon, games and TV. A chrome cast was donated by the Jeuronds to allow us to stream videos for Sunday school service.

The baby and toddler room also saw an update with a vibrant sun painting by Jen and Rebecca added to the main wall. The toy area was reorganized to allow for more space to play. The kids love the new spaces, and the upgrades bring cheer to the gathering space that is enjoyed during coffee time and events.

For 2023, the Sunday school leaders plan to purchase a curriculum to make it easier to prepare for lessons each week. This will allow new teachers to step in easily if there is a need. We would also like to incorporate more children's action songs during service and upgrade the downstairs space to become a larger youth space with a variety of activities like ping pong table, basketball etc.

We hope to continue to see more families come to the church as this will be a big part of the growth of St. Paul's Presbyterian.

Prepared by Jen Feeny

2022 COMMUNITY GARDEN REPORT

2022 was the fifth growing season at St. Paul's Community Garden.

Again this year, there was a team of dedicated volunteers who planned, tended and harvested the garden. A total of 826 pounds of fresh produce was grown for Community Food Share to distribute to clients. This included tomatoes, peppers, cucumbers, carrots, butternut squash, zucchini, beets, cabbage, beans, peas, rhubarb, spinach and lettuce.

Two new arches were added at each end of the garden. They served both decorative and practical purposes, with beans grown up one of the arches and a native perennial vining plant planted at the base of the other.

St. Paul's Community Garden received a generous \$500 donation from Glengarry Highland Lodge No. 418, chosen by Lodge member Mr. Jack Yourt. We plan to use this donation in 2023 to install new infrastructure.

The gardening team continued to benefit from both the storage shed and wash station that were installed in 2021, as well as the irrigation system installed in 2020. Each of these helped make watering, harvesting, and other tasks efficient. Volunteers used an erasable white board in the shed to communicate and assign weekly tasks, which worked very well.

The volunteer team started all of the seedlings needed for the garden this year, including tomato, pepper, lettuce, squash and cabbage seedlings. This meant that we didn't have to seek donations of plants from others. We also planted some seeds that were saved from the 2021 garden, while purchasing the remaining seeds that were needed.

Our volunteer contingent was smaller this year, as people were busier with other activities than they had been in the 2020 and 2021 pandemic years. We had a total of 13 volunteers. We plan to recruit new volunteers for the 2023 growing season.

COMMUNITY GARDEN FINANCIAL STATEMENT**Income**

Balance Forward from 2021	2317.57
Donations	593.00
Total Income	<u>2910.57</u>

Expenses

Seed	28.37
Fence	201.03
Archways	275.56
Total Expenses	<u>504.96</u>

Income/Expense **2405.61**

Donations

Leslie Scharfe

Jack Yourt (presented to Jack by Glengarry Highland Lodge No 418)

LADIES' AID ANNUAL REPORT

St Paul's Ladies Aid met for the first time in 2 years on June 28th, 2022 to celebrate the Queen's Platinum Jubilee. Ladies were welcomed with a glass of punch and visiting. Kathy led devotions and used the scripture from Queen Elizabeth's service of thanksgiving Philippians 4 verses 4 to 9. The message is God is with us always. God is with us on our journey. We embrace God's love and care during good times and challenging times in our life. During the roll call, people shared some uplifting stories of how they spend their time during the pandemic. Phyllis shared a presentation showing the Queen's life and service to the commonwealth. Helen Kerr shared a fun fact that she was one of the 20 million people on June 2, 1953 who watched the Queen's Coronation at the General Store in Mountain. People smiled watching the video of the Queen and Paddington Bear enjoying tea to open the Jubilee Concert. The presentation was closed with the song "Dancing Queen" by Abba from the Mama Mia Cast in London. The meeting closed with a wonderful lunch of fancy sandwiches and strawberry shortcake.

Ladies Aid met in September on a theme of Health and wellness. Doris led devotions and shared some health tips for seniors. The message was to stay healthy by being active both physically and mentally. Stay social and stay in touch with family and friends. Dawn Erickson was our guest and led us in a chair yoga session. For every 24 hours you are bed ridden it takes 3 days to recover and be well. She stressed both physical, mental and spiritual well being is important. Participating in yoga offers you opportunities to practice all three. There are eight limbs to yoga that address these three principles. We practiced some of the yoga exercises and it was amazing how relaxed people felt at the end of the session. Dawn closed her presentation with a poem how we are like a tree. Everyone enjoyed a healthy lunch of quiche, salad and raspberry blueberry dessert.

The October meeting had a theme of "Thankfulness". Doris used an anagram puzzle using the letters in Thanksgiving. Members shared words to match the letters and in the end we had some sentences that verified the meaning of the word:

T is for turkey and dressing

H is for Holy Holy Holy

A is for awesome God

N is for nothing beats pumpkin pie

K is for kisses and hugs from children

S is for stronger together

G is for God is Good

I is for invest in fall colours

V is for visitors welcome

I is for invite family and friends

N is for nothing is more glorious than the world we live in

G is for give thanks for the farmer

One of the highlights of the meeting was the pumpkin prayer with actions done by Doris to carve out a pumpkin. This was concluded with the singing of "This Little Light of Mine". Kathy led devotions using the Thanksgiving Service from Good Tidings. The meeting was best summed up by a story on God is going to save me. We need to say "I am willing to take your help". We enjoyed a wonderful lunch of butternut squash soup, vegetables and dip and pumpkin bread and muffin squares. Each person left with a gourd and a poem on "The Gratitude Gourd".

Our November Meeting was a very special gathering with Bill Stewart, a retired RCMP officer. Bill was with the RCMP Musical Ride and was responsible for the horses given by the RCMP to her Majesty Queen Elizabeth. He shared stories of the special relationship he had with Queen Elizabeth. He had the honour of being invited to her funeral and while there he viewed some of the horses presented to the Queen – George, Darby and Sir John who were part of her funeral procession. One of the mares named Elizabeth presented to Queen had a foal and she gifted this foal called Victoria to the RCMP. Victoria will make her appearance with the Musical Ride to celebrate the 150th Anniversary of the RCMP in 2023. Bill shared many stories of the Queen's visits to Canada. The Queen would only ride in carriages that had RCMP horses and staff driving. She always referred to them as "My Mounties". After the funeral Bill and the RCMP commander had the opportunity to view Emma, the Queen's favourite horse at Windsor. He enjoyed many rides with the Queen on Emma. One of the fun facts he shared is how the horses were sent to the Queen -- by road to Toronto Airport, by KLM to Amsterdam, by boat to London and by road to Windsor -- in other words by road, air and sea. One special memory for Bill is that it is his picture with the Queen on a twenty dollar coin that was issued to celebrate the Queen's Diamond Jubilee. Many of those present were left with a wonderful impression of how she was just like one of us and how she had personal relationships with people. With her passing in September, we will miss her dedication to service, her loyalty and her love of horses and the Mounties. Following his presentation everyone enjoyed a lunch of make your own sandwich, salads and Queen Elizabeth cake for dessert. At the meeting following the luncheon, we listened to a reading by Libby on "A Reflection on a Soldier's Life". We read responsively "In Flanders Fields" and closed the meeting with the hymn "Let There Be Peace on Earth".

December was a special evening for Ladies Aid with our Christmas Potluck and Worship Service. The theme was "Faith, Hope, Peace and Love". People enjoyed a wonderful potluck of hot savory dishes and wonderful selection of desserts. The hall program features a special skit by the Choir and a special reading by Dawn and Heather on "Why Jesus is better than Santa". A

highlight is the quiz on Christmas Carols and the Right Left Game for door prizes. We were especially grateful to Alexis McMillan, Karli Kreiger, Ericka Mathers and Julia Doolan for the help in serving and clean up. Each person received a Christmas Tree ornament from the Garden Villa staff who were our guests for the evening. The ornaments had word from our theme on them. This was certainly a special gift for everyone to remember the evening. Rev Bruce Kemp was our guest speaker and he shared a message on Love, Peace, Faith and Love. He sang a solo with his guitar "Do You See What I See" . What beautiful way to sum up the theme for the evening. The collection of \$375 was given to the Garden Villa for programming for their residents. The evening concluded with the special carol "Go Tell It on the Mountain".

Projects

1. St Paul's Ladies Aid decided to have daytime meetings with a time for devotions, sharing and decisions followed by lunch. This type of meeting has been very welcomed by members.
2. Thank you to Donna Wilson who continues to do our cards and gifts for special occasions.
3. Eleven Operation Christmas Child boxes were filled by ladies from St Paul's and sent to the Baptist Church for delivery
4. A wreath for Remembrance Day was presented by Ladies Aid for the Winchester Remembrance Day Program
5. We supported the Lasagna Dinner Fund Raiser by helping to prepare the meal, serve both in dining guests and take out along with clean up. Thanks to our member Carolyn Lillico for the donation of hamburger for the lasagna.
6. Served refreshments and treats for the Ottawa Carleton Men's Choir evening at St Paul's December 1
7. A memorial donation was made in memory of Rev Floyd McPhee
8. A memorial donation was made in memory of Bill Rae.
9. A memorial donation was made in memory of Morris Zuabatuk
10. Members donated Christmas baking and gifts for a treat box for a table favour at our Christmas Potluck Dinner
11. The collection from our Christmas Worship Service was given to the Garden Villa
12. Presbyterian Church in Canada Calendars, a Christmas Tree Ornament and a Treat Box were given to our members living at the Garden Villa and Dundas Manor

Phyllis MacMaster

Secretary

LADIES' AID FINANCIAL REPORT

Receipts:

Offerings	\$0.00
Donations	\$500.00
Total Revenue	\$500.00
Expenses	
In Memory	\$200.00
Cash on Hand as of Dec.31/20	\$411.89
Receipts	\$500.00
Balance	\$911.89
Less Expenses	\$200.00
Cash on Hand as of Dec.31/21	\$711.89

Prepared by Carol Zubatuk

Treasurer Ladies Aid {Unaudited}

LASAGNA DINNER FINANCIAL STATEMENT**Income**

Tickets	1995.00
Donations	371.13
Total	2366.13

Expenses

Supplies	535.83
Supplies	22.88
Lettuce	83.72
Total	642.43

In/Exp 1723.70

Donations

Carolyn Lillico
Jan/Tom Clapp
Dawn/Michael Erickson
Matthew/Amber Baker
Neil/Sharon Stewart
Geoff/Cass Spruit
Ann Langabeer
Bruce Cumming
Tamara/Chance Dulmage
Heather/George Hutt
Iva Stewart
Heather/Dwayne Pemberton

2023 CALENDAR OF EVENTS

March 15	Lenten Luncheon at St Clare's Anglican Church 12 noon
March 19	Fourth Sunday of Lent St Paul's Presbyterian Church Annual Meeting Lunch following worship and Annual Meeting starts at 12:30 pm
March 22	Lenten Luncheon at Christ Church United Chesterville 12 noon
March 26	Fifth Sunday of Lent
March 29	Lenten Luncheon Winchester United Church 12 noon
March 29	St Andrews Presbyterian Church, Chesterville Luncheon 11 am to 1 pm
April 2	Palm Passion Sunday
April 6	Maudy Thursday
April 7	Good Friday Service at Winchester United Church 11 am
April 9	Easter Sunday
April 16	Candidate recommended by the Search Committee Preaches for the Call. Joint Worship Service with St Andrews Chesterville and Morewood at St Paul's 10 am with communion part of Service. Service followed by time of fellowship, lunch and visiting with candidate and voting to accept the call
April 30	Mission Awareness Sunday Worship led by Worship Committee 10 am
May 14	Mother's Day
May 28	Donna McIlveen's last day as Pulpit Supply for the Winchester, Chesterville, Morewood
June 4	St Paul's Anniversary Service Joint Service with St Andrews and Morewood 10 am
June 18	Father's Day
June 25	Morewood Anniversary Service Joint Service with St Paul's and St Andrews 11 am
July 1	Canada Day
October 1	World Communion Day
October 9	Thanksgiving
October 16	World Food Day
November 5	Daylight Saving Time ends
November 11	Remembrance Day
November 26	St Andrews Day
December 3	First Sunday of Advent
December 10	Second Sunday of Advent
December 17	Third Sunday of Advent
December 24	4 th Sunday of Advent and Christmas Eve
December 25	Christmas Day
January 1	Happy New Year

LETTER OF FINANCIAL REVIEW



August 5, 2022
Confidential

St. Paul's Presbyterian Church
PO Box 879
Winchester Ontario K0C 2K0

Attention: Phyllis MacMaster

Dear Phyllis:

We are enclosing:

- Two copies of your compiled financial information of St. Paul's Presbyterian Church for the year ended December 31, 2021.
- Two copies of our standard engagement letter. Please return the signed copy to our office.
- Our year-end journal entries and other relevant working papers are being provided to assist you in updating your accounting system. If you find after inputting our year-end entries that your general ledger does not agree to our closing balances, please contact our office so we may help you rectify the problem.
- Three copies of your compiled financial statements of St. Paul's Ladies Aid for the year ended December 31, 2021.

Also, we are returning the records that you provided for our use.

We have relied on you to provide us with the necessary information in a form sufficiently complete to enable us to prepare the financial information. We understand that the financial information referred to will be only for management purposes and will not be made available to other parties without our consent.

We wish to emphasize that our engagement cannot be relied upon to disclose errors, omissions or other irregularities nor will it fulfill any statutory audit requirements.

We thank you for the opportunity to be of service to you and trust everything is in order. If you have any questions or concerns, please contact us by email at bemann@bakertilly.ca or call 613-774-2854.

Yours truly,

BAKER TILLY REO LLP

Chartered Professional Accountants

A handwritten signature in black ink, appearing to read "Benjamin Mann", written over a horizontal line.

Benjamin Mann, CPA, CA
Partner
Phone: 613-774-9889

Encl.

BALANCE SHEET – DECEMBER 31, 2022

ASSETS

Cash and Bank Accounts

Trustees Chequing	14,213.99
St Pauls Chequing	30,085.33
Accounts Receivable St. Andrews, Chesterville	456.44
TOTAL Cash and Bank Accounts	\$44,755.76

Other Assets

Building and Land	3,938,580.00
Furnaces, TVs, Lighting, Microphones, Furniture	23,071.00
Stained Glass Windows	173,460.00
Bell	36,960.00
Trustees Investments	211,725.27
TOTAL Other Assets	\$4,383,796.27

TOTAL Assets	\$4,428,552.03
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LIABILITIES & EQUITY

LIABILITIES

Accounts Payable Morewood	806.01
On Account Community Garden	2,405.61
Board of Trustees Loan	651,465.60
TOTAL Liabilities	\$654,677.22

EQUITY	\$3,773,874.81
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TOTAL LIABILITIES & EQUITY	\$4,428,552.03
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BOARD OF TRUSTEES REPORTTRUSTEES ACCOUNT

Income and Expenses: 2022

INCOME

Investment Interest:

Coast Capital	1,254.00
MCAN Mortgage	487.50
Community Trust	960.00
RFA Bank	275.38
Laurentian Bank	1,040.92
Bridgewater Bank	682.50
Concentra (cashable)	36.20

Savings Account Interest:

1.10

Other:

Reimbursement of NSF Fee	<u>45.00</u>
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TOTAL INCOME:**4,782.60**EXPENSES

Trustees Operational Support	0.00
Bank Fee to cover paper statements	11.25
NSF Fee	<u>45.00</u>

TOTAL EXPENSES**56.25**

<u>Trustees Account</u>	Jan. 1, 2022	9,487.64	(+ \$4,726.35)
	Dec. 31, 2022	14,213.99	

Note:

The NSF Fee was the result of the late deposit of the investment cheque by Laurentian Bank. It was later reimbursed by Assante.

The Board of Trustees consults with Phyllis MacMaster and the Board of Managers when investments mature as to which direction to take, i.e., to either re-invest entire amount or to invest only a portion of the investment in order to cover church expenditures and any planned

projects. The Trustees will also provide financial support as requested by the Treasurer and Board of Managers at other times as needed.

INVESTMENTS CASHED IN:

Coast Capital Savings	\$	55,000.00
Laurentian Bank		40,035.47
Concentra Bank of Canada Cashable		<u>10,000.00</u>
TOTAL	\$	105,035.47

INVESTMENTS PURCHASED:

Coast Capital Savings	\$	55,000.00
B2B Bank		40,035.47
RFA Bank of Canada Cashable		<u>10,000.00</u>
TOTAL	\$	105,035.47

DECEMBER 2022 INVESTMENTS

Rae Munroe Fund

48. Coast Capital Savings @ 2.25% due <u>Feb. 4, 2024</u>	\$	55,000.00
47. Bridgewater Bank @ 1.95% due <u>Oct. 25, 2024</u>		35,000.00
49. B2B Bank @ 4.65% due <u>Oct. 3, 2027</u>		40,035.47
39. Community Trust @ 3.2% due <u>July 26, 2023</u>		30,000.00
43. RFA Bank of Canada @1.65% due <u>July 27, 2023</u>		16,689.80
45. MCAN Mortgage @ 1.95% due <u>July 19, 2024</u>		25,000.00
50. RFA Bank of Canada @ 3.05% due <u>Oct. 13, 2023</u> (cashable)		10,000.00
TOTAL	\$	211,725.27

2022 ST PAUL'S INCOME & EXPENSE STATEMENT

St Paul's Presbyterian Church
January 1, 2022 to December 31, 2022

<u>EXPENSES</u>		<u>Income</u>	
Music Evening Expense	250.00	Envelopes	49,928.29
Community Garden	446.87	Donation Yoga	280.00
Caretaker	1,332.56	Loose Offering	45.00
Gifts & Flowers	207.81	Morewood	6,193.15
HST	2,179.46	St Andrews	5,050.00
Financial Review	1120.00	Shared Ministry Rebates	59.53
Honorarium	1,850.00	Ladies Aid	
Insurance	8,172.01	Memorial Fund	491.79
Interest	7.97	Market Revenue	2,000.00
PWSD	1,180.00	Canada Helps	1,300.00
Canada Helps SC	47.94	Lasagna Dinner	1,995.00
Local Mission	922.00	Gospel Fest	207.00
Maintenance	1,109.12	HST	1,497.83
Office Supplies	1,591.13	Jewellery Fund Raiser	210.00
Organist	5,050.00	Men's Choir	635.00
Pension Assessment	3,119.52	Revenue Operating	69,892.59
Photocopier	180.00	Trustees Operating	
PAR Service Charge	108.00	Trustees Capital	
Presbyterian Sharing	3,899.00		
Presbytery Dues	1,241.00	Total Revenue	69,892.59
RB Activity Fee	350.39	Total Expenses	62,758.99
Telephone/Internet	899.23	Income/Expense	7,133.60
Utilities	7,320.57		
Shared Ministry	18,687.43		
Lasagna Dinner Expense	639.81		
Sunday School	85.17		
Worship Supplies	187.00	Reconciliation	
Pulpit Supply	400.00		
Expenses Operating	62,583.99	Beg Bank Balance Jan1/22	22,951.73
Projects	175.00	Plus Income/Expenses	7,133.60
Total Expenses	62,758.99	End Balance Dec 30/22	30,085.33
		Statement Bank Balance Dec 30/22	29,820.80
		Deposit Outstanding	3,287.50
		Less Cheques Not Cleared	3,022.97
		True Bank Balance Dec 31/22	30,085.33

Outstanding Cheques=#8961 \$83.73; #8977 \$400.00; #8995 \$64.61; #8996 \$236.25; #8990 \$100.00; #8998 \$520.00; #9001 \$75.00; #9002 \$1173.58; #9003 \$370.00 = \$3022.97
Deposit Outstanding = \$962.50; \$2000.00; \$325.00 = \$3287.50

2022 INCOME & EXPENSE STATEMENT – SHARED MINISTRY

Income and Expense Statement Shared Ministry
Pastoral Charge of Chesterville, Morewood, Winchester
January 1 to December 31, 2022

Income

Morewood	\$ 6193.15
St Andrew's	5050.00
St Paul's	6209.33
HST Credit St Andrews	19.84
HST Credit Morewood	19.84
HST Credit St Paul's	19.84
Total Income	<u>\$17512.00</u>

Beginning Balance Morewood Jan 1.22	822.15
Beginning Balance St Andrews Jan 1.22	<u>702.85</u>
Total Revenue	<u>\$19037.00</u>

Expenses

Pulpit Supply	12124.00
Service Charges	110.00
HST	84.80
Financial Review	480.00
Treasurer	750.00
Office Supplies	236.40
Interim Moderator Honourarium	3000.00
Interim Moderator Expenses	534.75
Search Committee	767.48
Gifts	600.00
Total Expenses	<u>\$18687.43</u>

Revenue over Expenses	\$ <u>349.57</u>
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Reconciliation	
Ending Balance Morewood Dec 31.22	806.01
Ending Balance St Andrews Dec 31.22	-456.44
Total	<u>\$349.57</u>

PROPOSED SHARED MINISTRY BUDGET 2023

			Pulpit Supply 6 Month Budget 2023	Minister 6 months 2023	Minister Full Year
	Budget 2022	Actual 2022			
Expenses					
Stipend				24907	49815
Housing Allowance				15000	30000
Mult. Point Travel				861	1722
Education				300	600
Health & Dental				2656	5311
Company CPP				1378	2756
Company EI					1403
Pulpit Supply	13260	12124.00	7020	1080	1890
Bank Fee	90	110.00	45	60	120
HST	300	84.80	125	150	275
Financial Review	450	480.00		450	450
Treasurer	750	750.00		750	750
Interim Moderator	3000	3000.00	1750		
Int Mod Expenses	1000	534.75	1000		
Gifts		600.00	250	250	500
Office Supplies	250	236.40	350	350	700
Search Committee	2100	767.48	2000		
Total	21200	18687.43	12540	48192	96292

January 1, 2023

On Account St Andrews PC	(456.44)
On Account Morewood PC	806.01

6 Month Pulpit Supply Budget 2023

Interim Mod Hon	\$250 per month x 7 = \$1750
Int Mod Expenses	Travel, telephone, etc = \$1000
Search Committee	\$2,000
Pulpit Supply	26 Sundays Jan to June = \$190 plus travel (\$.45.km)= \$270 = \$7020
Bank Fee	Ave 6 cheques per month x 1.25 per cheque x 6 = \$45

Minister 6 Months Budget 2023

Pulpit Supply	4 weeks (Vacation and Study Leave Sundays) 4 Sundays x \$270= \$1080
Stipend	Level 8 \$49815/12 = \$4151.25/mo x 6 mo = \$24907.25
Housing Allowance	\$2500/mo x6 mo = \$15000 (includes utilities and telephone/internet)
Education Allowance	\$600/yr divided by 6 mo = \$300
Extra Sunday km	42 km/ Sunday x \$41 per km = \$1722/12 mo = \$143.50/mo x 6 mo=\$574
Health & Dental	\$4918/ yr + ON Tax 8% = \$5311/ 12 months =\$442.62/mo x6= \$2656
Treasurer	\$1500/ yr (1/2 assigned to Shared Ministry) = \$750
Financial Review	\$1500/yr (30% assigned to Shared Ministry) = \$450
HST	est \$275 on financial review, office supplies, IM expenses, postage
Office Supplies	est \$700 on postage, envelopes, printer cartridges
Search Committee	\$2100 est for Advertising, Profile, Interviews, Meeting Expenses
Bank Fees	Ave 8 cheques per month x \$1.25/cheque x 6 mo = \$60
CPP	\$229.65 x 6 mo=\$1377.90
EI	Stipend \$67.67 + HA \$40.75 per mo = \$108.42 x 6 mo x 1.4 = \$910.72

Minister Full Year Budget

Stipend	Level 8 \$49815
Housing Allowance	\$2500/mo X 12 mo = \$30000
Education Allowance	\$600
Extra Sunday Km	42 km per Sunday x \$41 per km = \$1722
Health & Dental	\$4918/yr plus ON Tax 8% = \$5311
Bank Fees	Ave 8 cheques per month x 1.25/cheque x 12 =\$120
Pulpit Supply	7 Sundays x \$270 per Sunday = \$\$1890
CPP	\$229.65 per mo x 12 mo = \$2755.80 (max CPP = \$3754.45)
EI	\$108.42 per mo x 12 mo = \$1301.04 Max EI =\$1002.45 so 1002.45 x 1.4 = \$1403.43 952.74 x 1.4 = \$1334

Note: For more fair budgeting and monthly remittances no moving expenses included for a New Minister as this will equally shared among 3 churches upon receipt of invoices.

Shared Ministry Budget 2023

6 months Pulpit Supply (January to June)

	\$12,540	6 months	Monthly
St Andrews 1/3		4180	696.66
Morewood 1/3		4180	696.66
St Paul's 1/3		4180	696.66
		12540	2089.98

Minister 6 Months (July to December)

	\$48,192	6 months	Monthly
St Andrews 1/3		16064	2677.33
Morewood 1/3		16064	2677.33
St Paul's 1/3		16064	2677.33
		48192	8031.99

Minister Full Year Budget

	\$96,292	Year	Monthly
St Andrews 1/3		32097	2674.77
Morewood 1/3		32097	2674.77
St Paul's 1/3		32098	2674.77
		96292	8024.31

MEMORIAL FUND DONATION REPORT

Memorial donations were made in to St Paul's Presbyterian Church.

Our deepest sympathy is extended to the family and friends of those who have had a loved one pass away. We are grateful for your gift in memory of someone special. Thanks for remembering with your donation to St Paul's Presbyterian Church.

2022 In Memorial Donations to St Paul's Presbyterian Church

In Memory of	By:
Queen Elizabeth II 70 years on the throne	Phyllis MacMaster
Rev Floyd McPhee	St Paul's Ladies Aid
Rev Floyd McPhee	Doris and Garry Baker
Rev Floyd McPhee	Donna Wilson
Rev Floyd McPhee	Heather and Dwayne Pemberton
Rev Floyd McPhee	Kathy and Joe Spruit
Rev Floyd McPhee	Phyllis MacMaster
Morris Zubatuk	St Paul's Ladies Aid
Morris Zubatuk	Carol and Jorris Zubatuk
Morris Zubatuk	Doris and Garry Baker
Morris Zubatuk	Donna Wilson
Morris Zubatuk	Heather and Dwayne Pemberton
Morris Zubatuk	Phyllis MacMaster
Her Majesty Queen Elizabeth II	Phyllis MacMaster
Bill Rae	St Paul's Ladies Aid

2022 MEMORIAL FUND FINANCIAL STATEMENT

2022 Memorial Fund Financial Statement Report Balance
As Part of St Paul's Chequing Account

Beginning Balance on account January 1, 2022	\$3,053.83
Plus Memorial Donations 2022	491.79
Ending Balance on account December 31, 2022	<u>\$3,545.62</u>

2022 BUDGET VS ACTUAL & 2023 BUDGET

St Paul's Presbyterian Church

EXPENSES	22 Budget	22 Actual	23 Budget
Canada Helps Service Chg	10	47.94	50
Caretaker	1000	1332.56	1300
Choir	300	0.00	300
Community Garden	1000	446.87	600
Financial Review	1050	1120.00	1150
Flowers Gifts	700	207.81	200
Lasagna Dinner Expenses		639.81	
Honorarium	1950	1850.00	1850
HST	1500	2179.46	2000
Insurance	7427	8172.01	8423
Interest		7.97	
Local Mission	600	922.00	600
Maintenance	1000	1109.12	1200
Music Evening Expenses		250.00	
Office Supplies	1200	1591.13	1600
Organist	4160	5050.00	6240
PAR Service Charge	108	108.00	108
Photocopier	200	180.00	200
Pres Sharing	3000	3899.00	3400
Presbytery Assessment	1241	1241.00	771
Pulpit Supply	0	400.00	200
PWSD		1180.00	
Service Charge	325	350.39	350
Shared Ministry	21200	18687.43	
Shared Ministry Jan to June			12540
Shared Ministry July to Dec			48192
St Paul's Pension	3120	3119.52	1673
Sunday School	125	85.17	300
Telephone/Internet	875	899.23	900
Utilities	5000	7320.57	7500
Worship Supplies	100	187.00	200
Total Operating	57191	62583.99	101847
Projects	1100	175.00	21200
Total Expenses	58291	62758.99	123047

REVENUE	21 Budget	21 Actual	22 Budget
Envelopes	44000	49335.29	50000
Canada Helps Donations	300	1300.00	300
Chesterville	7034	5050.00	20244
Fund Raiser Jewellery		210.00	
Gospel Fest		207.00	
Donations Community Garden		593.00	
HST Rebate	1500	1497.83	1260
Ladies Aid			1000
Loose Offering	100	45.00	50
Market Revenue		2000.00	
Memorial Fund Donations		491.79	
Morewood	7034	6193.15	20244
North Dundas Yoga		280.00	
Men's Chor Music Evening		635.00	
Lasagna Dinner		1995.00	
Shared Ministry HST Rebate	300	59.53	53
Revenue from Operations	60268	69892.59	93151
BofT Operating	0.00	0.00	0.00
BofT/Projects	0.00	0.00	20000
Total Revenue	60268	69892.59	113151
Total Revenue		69892.59	113151
Total Expenses		62758.99	123047
Surplus/Shortfall	0	7133.60	-9896
Beginning Bank Balance	22952	22951.73	30085
Ending Bank Balance	24929	30085.33	20189
Difference	1977	7133.60	9896
Ending Bank Balance	24929	30085.33	20189
Owed to Chesterville	-456.44		
Owed to Morewood	806.01		
Memorial Fund	3053.83		
Community Garden	2405.61		

Presbyterian Sharing
\$4182 Session Approved
\$3400

Projects: 2022 Snow
Thrower

Projects: 2023 Front
Steps \$20000; Copies
Printer \$700;

Fire Proof Cabinet \$500 =
\$21200

ENVELOPE SECRETARY REPORT & PAR REPORT

In 2022 we had 22 envelope numbers assigned and additional 14 numbers for occasional donations. We have 12 Pre Authorization Accounts (PAR). This year a number of our contributors used Canada Helps and e-transfer to make donations.

We have a few boxes with no numbers or dates for Special Donations. These special envelopes can be used for Presbyterian Sharing, by visitors attending our church or those who give a onetime donation.

If you would like a box of envelopes, please contact our Envelope Secretary Libby Pelkey at 613-296-5786 or liberella@hotmail.com.

We are grateful to all the families that support our church through envelopes, PAR and individual donations. Thank you for helping support the work of St Paul's and the missions of the Presbyterian Church in Canada. As well we thank you for supporting local organizations such as the Community Food Share, Ladies Aid, Community Garden and Naomi Family Resource Centre.

PAR is an option to have a monthly automatic debit from your bank account or you may use your Credit Card. The amount you choose on a monthly basis is withdrawn from your account on the 20th day of the month. The PAR program is managed by the United Church of Canada. St Paul's pays the service charge of \$0.50 per transaction or 2.5% of the Credit Card Amount. If you would like to sign up for PAR, please contact Phyllis MacMaster 613-774-5748 or macmaster@persona.ca. You will complete a form and provide a void cheque or the details on your Credit Card.

If your contact information changes please let Phyllis or Libby know so we can have accurate information to complete the Charitable Receipts at the end of the year.

Elizabeth Pelkey, Envelope Secretary and Phyllis MacMaster, Treasurer

ST. PAUL'S MEMBERS & ADHERENTS

Arbuthnot	Eileen
Armstrong	Janet & Dale
Baker	Amy
Baker	Doris & Garry
Baker/DeVries	Matthew, Amber-Lee & Quinn
Castle/Carruthers	Harry & Marg
Churchill	Cary & Heather, Sarah, Katie
Clapp	Thomas & Janet
Cross	Anne
Dulmage	Tamara, Chance & Alyssa
Duncan	Norma
Erickson	Dawn & Michael
Feeny	Jen, Kenny, Brody, Ellie & Hudson
Fraser	Allan
Harper	Helen
Holmes	Lorna & Charles
Hutt	Heather & George
Jeaurond	Mary Ellen, Patrick, Eric, Connor, Kaleb, Jordan & Annabelle
Johnston	Sandy
Johnston	Myrtle
Johnston	Sherrill
Jorgensen	Katherine & Sven
Kerr	Helen
Kerr	David & Robin
Kerr/Moore	Kathy, Keith, Kale
Kerr	Violet
MacMaster	Phyllis
McMillan	Chris & Janice
McMillan	Shaun, Ashley, Alexis, Peyton, Ivy & Emery
McMillan	Bradley, Laura, Dale, Jasper, Rowan
Nesbitt	Arlene
Pelkey	Elizabeth
Pemberton	Dwayne & Heather
Peterson	Carol
Redmond	Mildred
Rombough	James & Judy
Spruit	Kathy & Joe
Spruit	Geoffrey, Casandra, Isabelle & Owen
Spruit	John & Brandi
Spruit	Matthew, Tara, Alyssa, Jacob & Noah

Stewart	David & Greta
Stewart	Iva
Stewart	Neil & Sharon
Theriault	Bob, Melissa, Benjamin, Lydia, Harold & Jonah
Tinker	Erin, James & Avalin
Williams	Maureen & Neil
Wilson	Donna
Wood	Janet
Workman	Phyllis
Yourt/Poole	John & Linda
Zubatuk	Jorris & Carol
Zubatuk	Michael, Rebecca, Alexander & Benjamin
Zubatuk/Carkner	Jennifer, Shawn, Tessa & Oksana

CONTACT LIST

	Name	Phone Number	E-mail
Session	St Paul's Presbyterian Church 517 Main St, Box 879 Winchester, ON K0C 2K0	613-656-2222 (Ans. Machine)	www.presbyterian-winchester.ca treasurer@presbyterian-winchester.ca
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	Phyllis MacMaster - Clerk of Session	613-774-5748	macmaster@persona.ca
	Doris Baker	613-774-5352	doris_baker@hotmail.com
	Kathryn Spruit	613-898-3169	kathy.spruit@gmail.com
	Jen Feeny	613-220-3126	jenfeeny@gmail.com
	Patrick Jeurond	613-290-5718	p_jeurond@hotmail.com
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	Bob Theriault	613-612-4178	bob2738@gmail.com
	Allan Fraser	613-774-4619	
	Patrick Jeurond	613-290-5718	p_jeurond@hotmail.com
	Libby Pelkey - Envelope Secretary	613-293-0842	liberella@hotmail.com
	Phyllis MacMaster - Treasurer	613-774-5748	macmaster@persona.ca or treasuer@presbyterian-winchester.ca

Trustees	Kathy Spruit	613-898-3169	kathy.spruit@gmail.com
	Carol Zubatuk	613-774-2457	zubies@persona.ca
	Cary Churchill	613-774-0548	cary.churchill@sympatico.ca
Ladies Aid	Doris Baker, Co Chair	613-774-5352	doris_baker@hotmail.com
	Kathy Spruit, Co-Chair	613-898-3169	kathy.spruit@gmail.com
	Phyllis MacMaster, Secretary	613-774-5748	macmaster@persona.ca
	Carol Zubatuk, Treasurer	613-774-2457	zubies@persona.ca
	Donna Wilson, Cards and Flowers	613-774-1899	
Presbytery Seaway Glengarry	Donna McIlveen, Clerk of Presbytery	613-657-3803	donnamcilveen79@gmail.com
North Dundas Faith	Tom Clapp	613-774-3565	tomjanet45@gmail.com
	Jen Feeny	613-220-3126	jen@jenfeeny.com
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	Kenny Feeny	613-220-9017	kenny_fen@msn.com
	Heather Pemberton	613-774-3693	heatherpemberton@icloud.com