



ST. PAUL'S PRESBYTERIAN CHURCH  
WINCHESTER, ON

**ANNUAL  
REPORT**

— 2023 —

**ST. PAUL'S PRESBYTERIAN CHURCH  
ANNUAL CONGREGATIONAL MEETING  
SUNDAY, March 17, 2024**

**12:30 P.M.**

**AGENDA**

- (1) Opening Bible Reading and Prayer
- (2) Appointment of Chairperson
- (3) Appointment of Secretary
- (4) Minutes of March 19, 2023 Annual Meeting
- (5) Business Arising from Minutes
- (6) Reception of Reports:
  - The Minister's Message
  - Clerk of Session Report
  - Board of Managers Report
  - Sunday School Report
  - Ladies Aid Report
  - Ladies Aid Financial Report
  - Trustees Financial Statement
  - Roll Clerk Report
  - Search Committee Report
  - Memorial Fund Report
  - PAR and Envelope Secretary Report
  - North Dundas Faith Group Report
- (7) St. Paul's Treasurer's Report / Financial Statements / 2024 Budget:
  - a. 2023 St Paul's Income and Expenses
  - b. 2023 Shared Ministry Income and Expenses Statement
  - c. 2023 Memorial Fund Financial Statement
  - d. St Paul's Balance Sheet
  - e. 2023 Community Garden Statement
  - f. Lasagna Dinner Fund Raiser Report
  - j. Letter from Collins Barrow 2021 Financial Review
  - h. 2024 St Paul's Budget
  - i. 2024 Shared Ministry Budget
- (8) New Business
- (9) Adjournment
- (10) Benediction

**Appendixes:**

- List of Members and Adherents
- Three point charge contact list

**TABLE OF CONTENTS**

MESSAGE FROM THE MINISTER.....	4
2023 AGM MEETING MINUTES.....	7
2023 SESSION REPORT.....	12
2023 ROLL CLERK REPORT.....	15
2023 SEARCH COMMITTEE REPORT.....	16
BOARD OF MANAGERS REPORT 2023.....	18
2023 Front Step Project Financials .....	22
SUNDAY SCHOOL REPORT 2023.....	23
NORTH DUNDAS FAITH COMMITTEE REPORT .....	25
2023 COMMUNITY GARDEN REPORT .....	26
ST PAUL'S POLLINATOR GARDEN REPORT .....	26
2023 COMMUNITY GARDEN FINANCIAL STATEMENT.....	29
LADIES' AID ANNUAL REPORT .....	30
LADIES' AID FINANCIAL REPORT .....	34
LASAGNA DINNER FINANCIAL STATEMENT .....	35
LETTER OF FINANCIAL REVIEW .....	36
BALANCE SHEET – DECEMBER 31, 2023 .....	37
BOARD OF TRUSTEES REPORT .....	38
2023 ST PAUL'S INCOME & EXPENSE STATEMENT .....	40
2023 INCOME & EXPENSE STATEMENT – SHARED MINISTRY .....	41
2023 SHARED MINISTRY ACTUAL VS 2024 BUDGET .....	42
2023 MEMORIAL FUND DONATION REPORT.....	45
2023 MEMORIAL FUND FINANCIAL STATEMENT.....	46
2023 BUDGET VS ACTUAL & 2024 BUDGET .....	47
ENVELOPE SECRETARY REPORT & PAR REPORT .....	49
ST. PAUL'S MEMBERS & ADHERENTS .....	50
CONTACT LIST .....	52

## MESSAGE FROM THE MINISTER

A number of years ago I sat in the church hall with a number of leaders from churches in the area looking at a possible regional ministry model. That was the first time that I sat in at St. Paul's in Winchester. It was a good discussion with a lot of ideas talked about, but it never came to pass. Yet here we are as congregation and pastor.

It has been a year of change. Some of it has been met with excitement, some with trepidation, and some with tears. My family and I have found a new home, with still some elements to put in place. We have had the opportunity to meet new people and to start on the journey of friendship and doing life and ministry together. The move itself went well, and the work on the basement took a little longer than I had hoped but it has become a used space in our home. During the change and the work that has had to go on so far has come with growing and challenges that I have had to work through. Strangely enough I wanted these challenges because I realize that I have a great deal of growing to do to be the leader that God has called me to be for this time and place.

As we were settling into our new surroundings, we got to see different parts of the community including the park, meet me on Main Street, even a little bit of Dairy fest. I am participating in worship services at both the Dundas Manor and the Garden Villa. It has been a privilege to contribute to the Clergy writings in the Chesterville Record. It has been good to be able to get to know many people within St. Paul's congregation and our sister congregations, whether through Sunday mornings, visits, working together, and through meeting people on the street and chatting. Some of my conversations have been with people who are our neighbours and sometimes they have been complete strangers who are becoming friends.

In September we started a message series on the Gospel of John. We will be going through the gospel to the end. During Advent and the first part of 2024 we did take a break to focus more on the liturgical calendar during our worship time. I also resumed doing a morning devotion that has been going out through Facebook and through email. Mondays to Wednesdays I am usually writing the devotion in connection to that week's sermon. Thursday and Friday is usually a prayer each day. The purpose of these devotions is to provide an almost daily connection to the ministry of the church and to help us to grow spiritually and to be fed by God's word. It also provides an opportunity for myself to include elements that I was not able to include during the sermon due to time constraints. In December we started recording the service. This is a way to help people stay connected to the worshiping community when they are not able to be present, or to rewatch or listen to the sermon and music. We are working on getting it a little more refined but that too will come.

In November, we started meeting for a Bible study on Fridays in Winchester and Mondays in Chesterville. What was originally planned to be a survey of the Bible, spending a couple of days on each book, has turned into an almost chapter by chapter exploration. Each group has its individual dynamics but in both we are free to ask questions, connect the readings to our lives, and every so often disagree. These have been some wonderful times of getting to know people and learning a little more about the Bible and God.

When it comes to Presbytery, I have gotten to attend a couple of meetings in 2023. I have also taken on the role as co convenor of the Ministry Committee of Presbytery. This means that I am attending Presbytery Council meetings as well as helping to lead the Ministry Committee and helping to do the work that we are called to do.

In the community of Winchester, I had the privilege of helping out with a few cenotaph services prior to Remembrance Day. These services consisted of the rededication of the Van Camp Cenotaph, and a service at each of the following Cenotaphs: Ormand, Van Camp, Inkerman, and Mountain. On Remembrance Day I was up at Morewood for their service and took part in it at the end.

Another way that I have become involved in the community is to join the volunteer Fire Department in Winchester. As of January 1<sup>st</sup>, 2024, I am on probation, attending practises and doing the truck checks with my squad and platoon. At the moment, I am waiting to be approved to be able to respond. Previously, I was on as a Chaplain and volunteer fire fighter in Arthur for 6 and 4 years.

The transition from being part of a two-point charge to being part of a three-point charge has gone a lot smoother than I thought it would. It is not because I am that good, it is because the leadership in each congregation is that good. The help that I have received from all the various groups as I transition into these three congregations has been very much appreciated. As you can tell, I am still working at getting everything straight. Sometimes I still miss a couple things here and there, your patience and grace are recognized. I also feel privileged to be able to have Sam up with me at the beginning of the service and to see Payton and Regan taking part in the choir and helping with other ministries in the church. You have welcomed my family and I with open arms and helped us in many different ways to adjust and become part of the community here.

It has been good to work with the leadership of the Session and the Board of Managers, with the Choir, the Sunday School, and the Ladies Aid. All that each of you are doing is making a difference not only in the life of the whole church but in individual lives and the wider community.

As we move forward together, I am hoping that we will continue to be present in our community and will be able to communicate what we do and understand what we do in light of

the Gospel of Jesus. If we are not careful, we can do wonderful things that make a difference in people's lives, but if we miss making that connection to Jesus, we are missing an opportunity to affect greater change, not just to an individual's life but to our wider community, and for the community of God.

In 2024, we are looking at watching the Chosen, a series looking at the life and ministry of Jesus. I am looking into running a Sports Camp with a group from Scripture Union, God willing that will be happening this summer. We will be holding confirmation classes for those who are interested. I am hoping to be able to start doing something with interested youth once a month or more frequently. Also, if there is interest, I would be willing to run either an in-person study or online study in the evenings.

The following is a list of books that I have read either fully or partially, and podcasts that I have listened to. I share these with you in case you might be interested in what I am reading and in case you might want to read them also.

### **Books**

As kingfishers catch fire by Eugene Peterson

Practicing Care in Rural Congregations and Communities by Jeanne Hoeft, L Shannon Jung, and Joretta Marshall

Reading the Bible with Rabbi Jesus: how a Jewish perspective can transform your understanding by Lois Tverberg

In Dying we are born by Peter Bush

Living the resurrection: the risen Christ in everyday life by Eugene Peterson

Practice resurrection: a conversation on growing up in Christ by Eugene Peterson

Gnostic secrets of the Naasenes: the initiatory teaching of the last supper by Mark H. Gaffney

### **Read part of these books**

Working with Spiritual Struggles in Psychotherapy by Kenneth I. Pargament and Julie J. Exline  
Chaplaincy and spiritual care in the twenty-first century edited by Wendy Cadge and Shelly Rambo

Spirit and trauma: a theology of remaining by Shelly Rambo

### **Read and listened to**

The Gospel of John by J. Ramsey Michaels

John By Gary M. Burge

### **Podcasts Providers**

Carey Nieuwhof – Leadership Podcast

Canadian Church Leaders Podcast

Gospel in Life – Timothy Keller

The Global Leadership Podcast

Life Church

Craig Groeschel Leadership Podcast

Respectfully submitted by:

Pastor Edward Charlton

## 2022 AGM MEETING MINUTES

St. Paul's 2022 Annual Congregational meeting occurred in person on Sunday, March 19, 2023 at 12:30 following worship service and a light pot-luck lunch. Written copies of the report were made available upon request and the report was also available to view online. Nineteen people attended.

1. Opening Bible Reading and Prayer

The Scripture reading was taken from the Gospel of John 15:1-11. Rev. Kandalraft reminded us that the congregation needs to be connected to Christ much like the branches to a vine. Apart from Him, the church can do nothing. This reading was followed by prayer.

2. Appointment of Chairperson:

***Motion, (Tom Clapp/Harry Castle) to appoint Rev. Samer Kanadalaft as chairperson. Carried.***

3. Appointment of Secretary:

***Motion, (Tom Clapp/Harry Castle) to appoint Kathy Spruit as secretary. Carried.***

4. Minutes of March 20, 2022 Annual Meeting:

***Motion, (Heather Pemberton/Patrick Jeurond) to adopt the Minutes as presented. Carried.***

5. Business Arising from Minutes:

Phyllis MacMaster updated us as to the delegated tasks assisting her as Treasurer. Heather Pemberton makes the weekly deposits. Amy and Doris Baker have volunteered to assist with receipts but Phyllis is searching for an easier way to complete receipts and when this is established this task can also be delegated.

6. RECEPTION OF REPORTS:

Interim Moderator Message (pg 4-5) – Rev. Kandalraft stressed the importance of the date of April 16 and that the congregation should attend this day to hear a candidate preach for a call. After worship service and a lunch during which the congregation can meet the candidate and his spouse, a congregational meeting will take place and a vote will be taken. If the vote is positive, everyone is to sign the call. For anyone not present at the service, elders will contact them and record their decision. As Phyllis explained, there are forty-six members in our congregation and it is the intent of the Session to mail out an Easter newsletter which will include a reminder about the importance of attending the worship service on April 16 to hear the candidate.

Clerk Session Report (pg 10-12)

Roll Clerk Report (pg 13)

Search Committee Report (pg. 14-15)

Board of Managers' Report (pg. 16-17)

There was applause of appreciation for all the hard work by the Board of Managers in maintaining the church building.

Sunday School Report (pg. 19)

There was acknowledgment to the Sunday School teachers who are committed to spending time organizing lessons and teaching on Sundays. It was pointed out that children come to church not only for Sunday School but also for the welcome they receive from the congregation.

Community Garden Report (pg. 20-21) Hard to believe that the Community Garden was created five years ago already!

Ladies' Aid Report (pg. 22-25) On behalf of the Board of Managers, Tom acknowledged the Ladies Aid for their financial support and for creating activities.

Lasagna Dinner Report (pg 26)

Calendar of Events (pg. 27) Change 2022 to 2023.

***Motion, (Doris Baker/Libby Pelkey) to adopt the records, from pg. 4 to pg. 27, with thanks to the people who wrote the reports. Carried.***

7. FINANCIAL REPORTS

Letter of financial review (pg. 28)

Balance Sheet (pg. 29)

Board of Trustees Report (pg. 30)

Report of Investments (pg. 31)

Income/Expense Statements (pg. 32)

Shared Ministry Report – Income and Expense (pg. 33)

Proposed Shared Ministry Budget for 2023 (pg. 34)

Phyllis pointed out that the budget outlined the expenses of having pulpit supply for six months and a fulltime minister for six months. The budget for a year of having a fulltime minister was included to bring awareness of the cost of having a fulltime minister.

Phyllis explained that Morewood and Chesterville churches have a standard monthly contribution. Every three months Phyllis sends these churches an update on the status of contribution. At the end of the year, there is a statement on what St. Paul's owes or what the other churches owe.

Donna McIlveen who has provided pulpit supply on a regular basis since Rev. Kemp retired, will not be available for pulpit supply after May 28. If our three point charge does accept the candidate preaching for a call in April and the candidate accepts, it is possible this person could begin in July. Looking at the month of June, there will be a Joint Worship Service June 4 for St. Paul's Anniversary, and a Joint Worship Service June 25 for Morewood's Anniversary. Jen Feeny suggested that the Sunday School could organize a Family Service one of the other Sundays in June.

Memorial Fund Donation Report (pg. 36)

Budget Actual 2022 versus Budget 2023 (pg 37-38)



Presbyterian Sharing: The Presbyterian Church of Canada assessed that the allocation for Presbyterians Sharing for St. Paul's is in the amount of \$4,182. Session accepted the amount of \$3,400. This amount is included in the budget as not enough funds are received towards Presbyterian Sharing to cover the allocation.

***Motion, (Patrick Jeurond/Tom Clapp) to approve the Budget, including the Presbyterian Sharing allocation.*** Appreciation was extended to Phyllis MacMaster for all her hard work as Treasurer and for her detailed reports.  
It was pointed out that the printer has been purchased and is working well.

Envelope Secretary and PAR Report (pg. 39) The use of PAR was promoted as an efficient, convenient, and safe way to contribute financially. Donations from PAR are guaranteed income and can be helpful when creating a budget.  
It also helps in the reduction of cost of envelopes. However, all financial donations are greatly appreciated.

***Motion, (Heather Pemberton/Greta Stewart) to adopt the reports from pg. 28-39 as presented with thanks to the people who wrote the reports. Carried.***

Members and Adherents List and Contact List

***Motion, (Phyllis MacMaster/Jan Clapp) to pay Jen Feeny \$200 for preparing the Annual Report. Carried. Thank you Jen for all your hard work!***

8. NEW BUSINESS:

Front Steps:

It has been determined that, although the front steps are not used often, the steps do need to be replaced for safety reasons and to provide a safe fire exit.

Three proposals were obtained from the Board of Managers:

- Kevin Barkley Carpentry Services Ltd: Price: \$33,098.00  
Composite decking would be installed on stairs and landing.
- VS Landscape Services Inc.: Price: \$22,543.50  
Stone would be used for stairs and landing.
- Ardron Landscapes Inc.: Price: \$37,000.00  
Stone would be used for stairs and landing.

All of these companies have good reputations. There was concern that composite decking material can become slippery when wet. Keeping in mind that cost needs to be kept at a minimum, the choice was VS Landscape Services Inc.

***Motion, (Tom Clapp/Dwayne Pemberton) to meet with VS Landscape Services to confirm the cost of this project with the possibility of calling a congregational meeting if the cost should change drastically. Carried.***

Tom inquired if anyone could take over as Communication liaison with the Community Garden. There were no volunteers at this time.  
It was suggested that Gospelfest will be the responsibility of the Faith Group.

MARKET GARDENS:

Themes of the Markets:

May – Mother's Day

June – Young Entrepreneurs

September – Harvestfest

October – Historical Haunted Walk

There will be no markets in July and August.

St. Paul's can accommodate 35 vendors. Tom asked if there could be a way to welcome people into the church during the market days in addition to providing the use of the washrooms, such as offering free coffee and being available to show the church to interested public. As Tom stated, it could lead to people wanting to come to the church.

The Faith Group is meeting regularly and Jen Feeny has created a very efficient communication system to keep churches connected.

It was asked where the donations for the Lenten lunches go. The donations go to the church that is hosting the lunch as there is no Interministerial fund any longer.

Golden Years Society: The Golden Years Society is searching for a new meeting place as the Lions Hall is no longer available. A letter was sent out to all the churches. St. Paul's received a letter and this will be discussed.

Sound System: It was pointed out that the sound system in the sanctuary is not reliable as it cuts out from time to time. It was suggested that if the problem lies in outdated amplifiers as it has been determined that the microphones are functioning, could a cost estimate be obtained to replace these machines. It is important that the sound system be functioning well. The Board of Managers will address this concern.

9. Adjournment

***Motion, (Tom Clapp/Patrick Jeurond) to adjourn the meeting at 1:45 PM. Carried.***

10. Benediction by Rev. Samer Kandalaft

---

Chairperson, Rev. Samer Kandalaft

---

Secretary, Kathy Spruit

## MINUTES OF THE THREE POINT CHARGE CONGREGATIONAL MEETING

St. Andrew's, Chesterville, Morewood, and St. Paul's, Winchester | April 16, 2023 at 1:00 PM

This congregational meeting of St. Andrew's, Morewood, and St. Paul's churches followed a Joint Worship service with Communion at St. Paul's at 10:00 AM in which Rev. Edward Charlton preached for a call. The congregation had an opportunity for questions and answers immediately after worship in the sanctuary and following a pot-luck lunch, the congregation met again in the sanctuary at 1:00 pm. to discuss the terms of the call and to vote.

Rev. Samer Kandalaft opened the meeting with prayer. Forty-two people were in attendance.

***Motion, (Gaenor Howe/Jeff Kean) to nominate Kathy Spruit as Recording Secretary.***

***Kathy accepted. Motion carried.***

Rev. Kandalaft asked the first question.

'Is the congregation prepared to proceed with the call?'

***Motion, (Tom Clapp/Heather Pemberton) to proceed with the call. One person opposed. Motion carried.***

Rev. Kandalaft asked the second question.

'Do you agree with the terms of the Call to a Minister of Word and Sacrament and the Guaranty of Stipend to the Presbytery, as approved by the joint Board of Managers and Sessions?' This call was presented by PowerPoint to the congregation.

***Motion, (Greta Stewart/Garnet Thompson) to agree with the terms of the Call to a Minister of Word and Sacrament and the Guarantee of Stipend to the Presbytery.***

Discussion ensued and there were various questions.

With regards to how many hours a week the minister will work, it was stated that a full-time minister works 42 hours a week.

There is no set time as to how long Rev. Charlton would be our minister. Rev. Charlton will stay as long as he is happy and the congregation is happy.

It was suggested that Rev. Charlton will probably start the beginning of July.

Travel allowance between the Pastoral Charge Churches is set by the General Assembly, which is \$0.45 a kilometer. Moving cost will be divided amongst the three congregations.

***Motion was carried unanimously.***

Rev. Kandalaft asked the third question.

'Do you want to call the Rev. Edward Charlton to be the minister of our pastoral charge according to the terms of which we approved?'

***Motion, (Dwayne Pemberton/Ann Langabeer) to call the Rev. Edward Charlton to be the minister of our pastoral charge according to the terms of which we approved.***

A vote was taken by show of hands and the vote was unanimous to call Rev. Edward Charlton.

***Motion, (Gaenor Howe/Patrick Jeurond) to adjourn. Motion carried.***

Rev. Kandalaft encouraged everyone to remain seated after the meeting to give a chance for their elders to make sure they signed the call.

Rev. Samer Kandalaft closed the meeting with prayer at 1:50 pm.

## 2023 SESSION REPORT

The Session of St Paul's is pleased to welcome Rev Edward Charlton as our new Minister. The Search Committee recommended Rev Charlton and he preached for the call on Sunday April 16<sup>th</sup>. Following the service and lunch, the congregations of St Paul's, Winchester, St Andrew's, Chesterville and Morewood meet to approve the call. Elders contacted the members and adherents to determine the level of support for calling Rev Edward Charlton as our Minister. With unanimous approval, Rev Charlton was inducted on July 30<sup>th</sup> and started as Minister on August 1. Rev Charlton and his family relocated from Arthur to Winchester. We are grateful to the work of our Search Committee representatives Heather Pemberton, Harry Castle and Ken Feeny and to our Interim Moderation Rev Samer Kandalaft for the dedication and time they put into the selection process. The Search Committee selected a Minister with experience, gifted music abilities, church and community leadership qualities, a wonderful connection with children and a creative and inspiring worship leader.

Session was moderated by our Interim Moderator Rev Samer Kandalaft until July. In August we welcomed our new Moderator Rev Edward Charlton. Session members are Phyllis MacMaster, Clerk of Session, Doris Baker, Jen Feeny, Patrick Jeurond, Kathy Spruit. This year Jorris Zubatuk, a long serving elder and Clerk of Session became an Elder Emeritus. We thank them for their leadership at St Paul's and for the time they commit to work and life of our church.

Session met January 23, March 31, October 12 plus several e-mail discussions.

A Joint Session Meeting (Sessions of St Paul's, St Andrew's and Morewood) was held April 24 to prepare the documents for the Presbytery of Seaway Glengarry for the call of Rev Charlton to our charge and to recommend at date for his Induction. Several e-mail discussions occurred to approve the Induction Service.

This year our Church was pleased to welcome new members by transfer: David and Greta Stewart, Neil and Maureen Williams, Janet Wood and Roger Gervais. Dawn Erickson had her membership moved to the active roll.

Alyssa Serenity Vally daughter of Tamara and Chance Dulmage was baptized on August 20<sup>th</sup>. We welcome Alyssa to our Cradle Roll.

The sacrament of Communion was celebrated on April 16 with Rev Charlton and Rev Kandalaft leading the worship; October 1 and November 26. Several of our congregation participated in Communion at the Anniversary Service of St Andrew's Chesterville on September 24<sup>th</sup>.

The last day for Donna McIlveen who supplied our pulpit was on May 28<sup>th</sup>. The charge worshipped together at St Andrew's and following the service we enjoyed fellowship and lunch to thank Donna for her two and a half years of service to our Congregations.

In June, we were treated to special services led by the men under the leadership of Tom Clapp and Patrick Jeurond and the Sunday School under the leadership of Jen Feeny, Heather Pemberton, Erin Tinker and Patrick Jeurond.

We are truly blessed to have a wonderful Sunday School program under the leadership of Jen Feeny, Heather Pemberton, Erin Tinker and Patrick Jeurond. It is so nice to have so many enthusiastic young people participating in the Children's Story and Sunday School Activities. In June the Sunday School planned a wonderful Father's Day service as a tribute to the many dads and granddads in our congregation. A few special stories were shared about dad's bringing smiles to all our faces. The Family Sunday Worship on December 17<sup>th</sup> was a highlight of the year. Over the summer, the Sunday School was our presence at the Garden Party Market. They sold freezies to the patrons of the Market as one of the refreshments. The Sunday School led the worship service on the Animals in the Nativity Story in December. The interactive service was a joy and brought many smiles and laughs to our worship. We also had a live baby Jesus along with his parents Mary and Joseph. Thank you, Ryker, Amber and Matthew Baker for playing the part. Thank you to our Sunday School for helping us all learn about Jesus in a refreshing and unique way. Family Sunday also saw the dedication of gifts to support the work of Naomi Family Resource Centre. Families living in the Centre would enjoy a Merry Christmas with our gifts.

The Worship Team led a service to recognize the work of Presbyterian World Sharing and Development Missions in April and a Sunday in October to celebrate the work of Presbyterian Sharing and World Food Day. Families were asked to bring a food donation for Community Food Share as part of our celebration of World Food Day October 8<sup>th</sup>. Families in our own community also face hunger issues and this was a way for us to share our blessings with others.

St Paul's hosted the Gospel Fest on August 13<sup>th</sup> as part of DairyFest. The collection of \$305 was donated to Community Food Share.

St Andrews Day was celebrated on November 26<sup>th</sup> with many wearing tartan. Thank you to Hugh Metcalfe who provided special music for the day.

Tom Clapp, Jen Feeny and Patrick Jeurond along with Rev Charlton have been part of the North Dundas Interfaith Group. The purpose of the group is to share happenings and activities with each other for a broader approach to faith and worship in Winchester and North Dundas. An e-mail newsletter is part of the communication efforts along with Minister Reflections in the Chesterville Record.

The Community Garden had another successful year and provided a wonderful opportunity for people to stop, sit and enjoy the peace and tranquility of the space. Part of the church lawn area is a Butterfly Garden to enhance the habitat in our area for Monarch Butterflies. This year St Paul's Ladies Aid enjoyed a meeting with Christine Enright who shared the importance of protecting the Monarch Butterfly habitat. Part of the meeting was the successful release of Paula, a monarch hatched by Christine. Thanks to all the volunteers who help with the Community Garden and with the upkeep of our flower gardens. A special thank you to Cary Churchill for looking after the lawn maintenance. The Community Garden acts as a backdrop to the Garden Party Market.

Thank you to St Paul's Ladies who host monthly meeting to enrich the learning and networking of our members and friends. Session is grateful to this group for the innovative and creative ways they encourage women to grow their faith. A wonderful example is their Christmas Worship Service in December with the theme of "Stories, Songs and Santa Causes". The service left many with the thought of giving a gift of yourself this Christmas to help someone in need.

Three Newsletters were circulated to members and adherents. One was an Easter Message and a listing of Easter and Lenten Activities along with an invitation to the Preach for Call of Rev Edward Charlton. Another one was to invite our Congregation to the Induction Service of our New Minister. The service was hosted at Morewood Presbyterian Church. The last Newsletter was a Christmas Message and some of the Advent and Christmas events at our Church. Thank you to Jen Feeny for creating these newsletters.

We extend our sympathy to the family of Myrtle Johnston who passed away on March 4<sup>th</sup> and Mildred Redmond on her passing on December 17<sup>th</sup>. Myrtle and Mildred and her husband Lyle were long time supporters of our church.

Thank you to the Board of Managers for their work in maintaining our building. This year the front steps of the church were replaced. The unevenness of the steps had become a safety hazard. Thank you to Heather Pemberton who acts as our Caretaker at the church.

Thank you to our congregation for your continued support and participation in our Church Programs. We are very appreciative of your donations of time, talents and finances to support the work of the church. We pray that you will enjoy peace, comfort, and good health and that you are strengthened by the love of our Lord and your church community. May we all show kindness and support to all we meet as we travel our life journey.

Blessings to all for 2024.

Phyllis MacMaster  
Clerk of Session

## 2023 ROLL CLERK REPORT

### Communion

Four communions were held this year:

April 16 as part of the Preaching for the Call by Rev. Edward Charlton with 56 participating

September 24 as part of the Anniversary Service at St Andrews PC Chesterville with 12 participating

October 1 with 41 participating

November 26 with 44 participating

### Members Received

Greta and David Stewart from Collinton Presbyterian Church, Edmonton January 27, 2023

Maureen and Neil Williams from Knox, Morrisburg April 24, 2023

Dawn Erickson from Appendix to Roll April 24, 2023

Roger Gervais from Knox, Manotick October 12, 2023

Janet Wood from Knox, Morrisburg October 12, 2023

### Members Transferred

Janice and Chris McMillan to St Paul's Kemptville September 25, 2023

### The Roll

Communicant Members January 1, 2023	46
Removed by Death	1
Removed by Resolution of Session	0
Removed by Transfer of Membership	2
Added by Profession of Faith	0
Added by Transfer of Membership	6
Added from Appendix to the Roll	1
Communicant Members December 31, 2023	50

### Baptisms

Alyssa Serenity Vally daughter of Tamara and Chance Dulmage on August 20, 2023

### Passing of Members of St Paul's

Mildred Redmond passed away December 17, 2023

### Passing of Friends of St Paul's

Myrtle Johnson passed away March 4, 2023

*Submitted by Roll Clerk Phyllis MacMaster*

## **2023 SEARCH COMMITTEE REPORT**

On January 21, 2021 Presbytery released the Intimation declaring the charge vacant for the three sister churches of St. Andrew's Chesterville, Morewood Presbyterian Church and St. Paul's, Winchester.

The Search Committee was established with three members of each congregation. Representing St. Andrew's, Chesterville – Tracy Howe, Ann Langabeer and Alice Ouderkirk as well as Gaenor Howe as back up representative. Representing Morewood Presbyterian Church: Ruth Pollock, Colleen Campbell, and Janet Lapierre. Representing St. Paul's Winchester: Harry Castle, Ken Feeny and Heather Pemberton.

Surveys were distributed to the members and adherents of the churches to establish the needs of each church. With this information, as well as census information from 2016 the three groups independently commenced the process of compiling the profiles for each individual church.

Due to the pandemic the Search Committee was unable to meet to commence the search process for a new minister until February 2022. The Committee met five times from February until May 2022 to finalize and consolidate our church profiles. During our first meeting in February, it was noted that the results of the surveys for each church were very closely matched. At our later meeting in March, Gaenor Howe from St. Andrew's, Chesterville, graciously volunteered to combine the three profiles into one document for the Search Committee to review and approve. Our Interim Moderator, Reverend Samer Kandalaft, reviewed our final submission and recommended a few alterations before submitting to the Joint Session for approval. On June 9 the Joint Sessions and Board of Managers met with the Search Committee and approved the Compensation for the minister's stipend as well as the combined profile for our three point charge. It was then sent to Presbytery to for approval and submission to request applications for a new minister.

On June 21, 2022, we received confirmation that Presbytery had accepted the profile but had a few clarifications and questions required to tweak it prior to submitting the invitation for potential applicants.

By late August Rev. Kandalaft notified the Search Committee that eight applications had been received over the summer. On September 21, 2022 our Joint Treasurer, Phyllis MacMaster supplied the newly approved stipend levels for 2023. On September 22 the Search Committee met at St. Andrew's Presbyterian Church to review the applications and selected four of the interested parties to invite for interviews. Three of the four accepted the invitation and one declined as he had already accepted a call elsewhere.



On October 11 and 12, 2022 the three interested parties were interviewed via Zoom. The Search Committee gathered at St. Paul's to take advantage of the multi-media for the interviews. Heather Pemberton and Ruth Pollock combined their notes to facilitate the decision-making process at the next meeting.

On October 18 the Search Committee met at Morewood Presbyterian Church to discuss the results of the interviews and agreed to invite the successful candidate to meet the members of the Search Committee and answer any questions the candidate had. On November 2, 2022, the Interim Moderator, Search Committee, Chairmen of each Board of Managers, and the Joint Treasurer met with the candidate at St. Paul's Presbyterian Church. A pot-luck meal was enjoyed after the meeting.

The Search Committee then agreed to issue an invitation to the candidate, Rev. Ed Charlton, to Preach for a Call. The candidate accepted and the date was initially scheduled for January 2023. However, due to the potential for inclement weather, travel conditions and personal reasons the Invitation to Preach for a Call was rescheduled for April 16, 2023, at St. Paul's Presbyterian Church at 10:00 a.m. The congregations from St. Andrew's, Chesterville and Morewood Presbyterian Church joined St. Paul's for a joint service that day followed by a pot-luck lunch. After the lunch the vote to accept/decline the candidate was counted. The vote was unanimous, and Rev. Ed Charlton agreed to accept the position as minister for St. Andrew's, Morewood and St. Paul's. The commencement date of August 1, 2023 was agreed upon and we welcome Rev. Ed and his family to join our church families.

Report prepared by Heather Pemberton and shared with Search Committee members from St Paul's Presbyterian Church, St. Andrew's Presbyterian Church, and Morewood Presbyterian Church.

## **BOARD OF MANAGERS REPORT 2023**

On behalf of the Board of Managers of St Paul's we wish thank everyone for the continued support to the church in 2023.

The maintenance of the church facilities and finances is the responsibility of the Board. The treasurer, Phyllis MacMaster is responsible for accounting of the finances, paying invoices and preparing our statements. Heather Pemberton is responsible for depositing our weekly collection. Libby Pelky was appointed as Envelope secretary and looks after assigning the envelope numbers for our congregation.

The North Dundas Faith Group continues to work to improve communications between the churches, the community and surrounding area. Tom Clapp has resigned as lead for the Faith Group and was replaced by Rev. Ed Charleton. Jen Feeny continues to volunteer to be the contact for the Township and issues electronic newsletters via email for all who are interested in receiving these communications. If anyone is interested in receiving this valuable information, please provide your email address to Jen Feeny.

Regular maintenance of the Church Building and Church grounds have been an ongoing task. Thank you to Cary Churchill for mowing the lawn and maintaining the church grounds this summer and to those wonderful gardeners in our congregation who looked after the flower beds. In November Craig Hitsman volunteered to take over the duties of clearing snow at St. Paul's. Thank you Craig!

St. Paul's has remained active to the Community by hosting a Lasagna Dinner in November 2023. We seated more than sixty people who enjoyed their meals in St. Paul's Hall as well approximately 100 take-out meals were served. The total income for this fundraiser result of \$3,000 with expenses of \$526.70 for a profit of \$2,473.30. We wish to thank all the volunteers who made this event so successful. Special thank you to Heather Pemberton for taking the lead and Doris Baker, Libby Pelky and Margaret Carruthers who worked so hard to get all the take outs ready in a timely manner!

The Community Garden remains to be an attraction and members of the community have enjoyed sitting beside the Garden while enjoying ice cream from Cup of Jo's ice cream truck. Comments from the Community have been very encouraging. In 2023 the Garden produced 798 pounds of produce to replenish the Community Food Share with fresh and healthy foods. Many people in our community benefitted from the fresh produce that was part of their weekly food basket from Community Food Share.

The Butterfly Garden which was planted in 2022 along the south and west fences of St. Paul's is doing well. Most of the small plants thrived during the summer and grew well. Pollinators that

have already been attracted by the Butterfly Garden will enhance the Community Garden effort. Plans to add a Butterfly Habitat shed are in place and educational classes for community adults and children are being considered. A new sign for the Butterfly garden is also being considered. Thank you to Christine Enright, Lorna Driscoll and Kathy Spruit who are continuing to lead the Butterfly Garden Project.

In 2023 St. Paul's and Planted Arrow again hosted the Garden Market project initiated by Kelly Windle and Tom Clapp. Due to the construction on Main Street during the summer of 2023 the market for July and August was moved to the 100 Club Park but returned to Planted Arrow and St. Paul's grounds for September and October. The outdoor market continues to help to support local vendors by bringing people to the village. Musicians took advantage of the markets and performed at the Sweet Corner Park as well as at 100 Club Park which became a real crowd pleaser and added to the ambiance of the village. Kelly Windle presented St. Paul's a cheque in the amount of \$500 donation to honour the work of our members and for providing the grounds to make the expansion of the Garden Market possible. Unfortunately the market will be moving permanently to the 100 Club Park in 2024. We wish to thank Kelly for considering us as partners in 2021, 2022 and 2023.

#### Use of Facilities:

Paint Classes – Rose Poirer started her business called Dreaming Heart Studios. Rose approached St. Paul's to use the facilities for several series of her paint and drawing classes. Rose has now found permanent facilities in Kemptville and was very grateful to St. Paul's for providing facilities which got her business started. Rose donated \$800 to St. Paul's in 2023.

Yoga – In October St. Paul's made their facilities available to Cindy Garcia for Yoga Classes. Cindy has made a generous donation in the amount of \$400 in 2023 to St. Paul's to show her appreciation for the use of the facilities. Cindy has asked to use the facilities again starting in March 2024.

Masons – The North Dundas Lodge requested the use of St. Paul's facilities to host their annual dinner. In appreciation they donated \$150 for the use of the church hall.

Gospel Fest - On August 13, 2023 the Gospelfest was once again enjoyed by the Community. Due to inclement weather the event was moved inside St. Paul's Sanctuary. There was a Free Will offering resulting in raising the amount of \$305 which was donated to Food Share. Members of the Community gathered for the entertainment.

Golden Years Society – Effective June 2023 the Lion's Hall was no longer available for use by the Golden Years Society and they were looking for a new home to host their monthly luncheons, meetings and special events. St. Paul's offered the use of the church hall to the group and they are very happy with the arrangements. In 2023 The Golden Years Society contributed a donation

of \$375 to St. Paul's to show their appreciation. In addition Ed McBride also used his equipment to polish the hall floor. Thank you Ed for your kindness and generosity!

4-H- The 4 H club continues to use the church hall for their regular meetings and generously donate \$500 a year for this privilege.

Lions Club- The Lions club also uses our Hall for their community dinners and donated \$100 to St. Paul's.

#### Completed Projects

- The largest project for 2023 was the rebuild of the front steps on the North side of St. Paul's on Main Street. A deposit of \$4,508.70 was made to VS Landscaping to secure their availability. Due to the construction on Main Street the project was delayed until the fall of 2023. The work was completed in October by VS Landscaping costing a total \$16,967.20 (deposit included) plus HST in the amount of \$2,593.50. The front step railing was added at a cost of \$2,982.80. The total cost of the project was \$22,543.50. The Trustees provided \$ 19,552 towards this project and the balance was covered by generous donations from the congregation.
- Electrical: The outside light above the east entrance was no longer functioning and a new replacement was installed.
- The breaker to kitchen and business center outlets would flip off if too many appliances were used at the same time. George Hutt was hired to split the lines and install new wiring and power outlet. The total cost of the electrical work was \$350.94
- High humidity in the basement under the sanctuary has caused problems. The men of the board of managers and the minister worked together to rid the basement of unwanted and moldy debris.
- Thank you to Allan Fraser and Tom Clapp for continuing to maintain the wheelchair ramp and stairs on the east side by staining and making minor repairs.
- The furnace required maintenance and repair. New thermostats were also installed.
- Both of St. Paul's pianos continue to be tuned every year in the month of November. The 2023 cost of the piano tuning came to \$360.
- The cement under the flower boxes that were removed when the steps were repaired was very uneven and unsightly. The cement has now been smoothed as is much more attractive.

#### Upcoming Projects:

- The condition of the bricks behind where the flower boxes were on the front steps show they require parging.

- The purchase a fireproof cabinet has been further delayed. We need to determine what size of cabinet is required and where in the church it will be placed.
- Further work on the basement and the purchase of a new dehumidifier may be required to improve on the high humidity.
- The board is looking into installing electrical outlets in each of the small rooms in the hall.
- The fire proof safe will be purchased this year.
- It is time for church documents to be submitted for microfiching again. The last time the records were microfiched was in 1995.
- The support beams under the sanctuary need to be tightened up again.
- The large doors are getting more difficult to open and close. We should look into ways to make them easier to manage.
- The large front doors on the north side of the church need to be weather stripped.

February 13, 2024 is Tom's last day as chairman of the Board of Manager's. The Board is seeking someone who will be willing to take on the duties of the Chair. We welcome anyone who is willing to join our Board to continue the work of the for the church and the community. Thank you to all congregants and adherents for their love and support that enable the Board of managers to continue this very important work.

God bless you and we are wishing everyone a fulfilling year and we all look forward to the enjoying fellowship together. God Bless and we are sending prayers that everyone experiences health and happiness 2024.

Tom Clapp, Resigned Chair

Heather Pemberton, Secretary

Ken Feeny

Bob Theriault

Patrick Jeurond

Allan Fraser

Phyllis MacMaster

**2023 Front Step Project Financials****Income**

Bd of Trustees	4500.00
Memorial Fund	2982.80
Bd of Trustees	15052.00
<b>Total Income</b>	<b>22534.80</b>

**Expenses**

VS Landscaping Deposit	4508.70
VS Landscaping Final	18034.80
<b>Total Expense</b>	<b>22543.50</b>

**Income/Expense.** -8.70

Covered by Chequing Acct

Donations

Donna Wilson

Split of VS Landscaping

HST	2593.50
Front Steps	16967.20
Railing	2982.80
	<b>22543.50</b>

## **SUNDAY SCHOOL REPORT 2023**

We are happy to report another year of fun in the Sunday school program. Each year, we are thrilled to see the Sunday school program grow and the interest in the kids to keep coming back. The Sunday School curriculum called 52 Mighty Messages has been a big success with both teachers and students alike.

Until her departure in May 2023, Donna McIlveen interacted with the kids with wonderful messages during the Sunday service that put a smile on the kids and the adults faces. Rev. Ed Charlton joined us in August 2023 and he and the kids all enjoy sharing time together and hearing Rev. Ed's message before leaving for Sunday School. Seeing the kids all lined up in the front pew is really warming to the heart and the congregation also enjoys the Sunday School stories presented by our church leader.

We are grateful for our Sunday school teachers Heather Pemberton, Jen Feeny, Erin Tinker and Patrick Jeurond who continue as leaders for the kids. With a rotation of teachers, this provides a variety of different experiences for the kids and approaches to teaching. This role sharing also allows the Sunday school teachers to remain connected with the church service and energized by the sermons in the week breaks. This year we saw a variety of returning kids including Alyssa Carrier, Jacob Carrier, Noah Spruit, Isabelle Spruit, Owen Spruit, Brody Feeny, Ellie Feeny, Hudson Feeny, Avalin Tinker, Quinn Baker, Kale Moore, Benjamin Theriault, Lydia Theriault, Harold Theriault, Eric Jeurond, Connor Jeurond, Jordan Jeurond, Caleb Jeurond, Annabelle Jeurond. We welcome our new Sunday School Helpers, Payton, Regan Charlton who always have a smile and willingness to work with the kids. We also welcome our new students, Owen and Samantha Charlton who also enjoy our Sunday School activities and lessons. We look forward to the sharing Sunday School with new additions to the church family, Alyssa Dulmage, Jonah Theriault and Ryker Baker when they get a little older. There were also some new visitors to the church that came for the first time, during a baptism, Family Day services and other events. On Family Sunday, the kids welcomed a special visitor in a red suit who interacted with each of the children and gave them goodie bags that were provided by the Ladies Aid.

During a special Sunday School lesson in May, the kids planted new flowers in the "Every Child Matter's" garden that was created in 2022. Many pictures were taken with the special flag that Doris Baker provided for the occasion. The kids also performed the song "Jesus Loves the Little Children" to the congregation during coffee hour.

In June the Sunday School kids presented the congregation with a Father's Day skit and worship service that was well appreciated by the congregation.

On Family Sunday, in December the kids also presented the congregation with their version of the Animals and Angels of the Nativity. Patrick Jeurond, Erin Tinker, Bob Theriault, Regan Charlton and Payton Charlton thrilled the congregation with their musical talents playing guitar, drums and keyboard. Erin taught the children the songs that they performed during the presentation. The play involved participation from the congregation and kids. Everyone did a wonderful job and we look forward to future presentations together.

In addition to regular Sunday school time, the kids had a special anniversary service outside in June with bouncy castle, bubbles, potato sack bag races, egg races, bean bag toss.

The kids continue to love the new spaces created for them in 2022 in the Sunday School play area and Hang Out room. These upgrades bring cheer to the gathering space that is enjoyed during coffee time and events. We would also like to incorporate more children's action songs during service and upgrade the downstairs space to become a larger youth space with a variety of activities like ping pong table, basketball etc. We hope to continue to see more families come to the church as this will be a big part of the growth of St. Paul's Presbyterian.

Prepared by Jen Feeny and Heather Pemberton



## NORTH DUNDAS FAITH COMMITTEE REPORT

It has also been good to meet with the Faith Group. This is a group consisting of representatives from the churches in North Dundas, including pastors and lay leaders. Representatives from our pastoral charge have been Kelly Hess, Tom Clapp, Jen Feeny, and Patrick Jeurond. Currently Jen and I are still sitting members of the group, but others are welcome to join. Jen has done a wonderful job of making sure that all the church leaders are kept up to date with minutes, meeting reminders and distributing church events to the group by email. This group was formed to try and enable better communication between churches in the area. In the past a ministerial was present but communication lacked when ministers left the area. One of the initiatives that is in the works is to be able have a website that the churches could log into and upload their events to share with the other churches. In the future we are looking at being able to do more cooperative ministry together to further the Gospel in our communities.

Another way the community is impacted by the work of this group has been the ongoing clergy article in the Chesterville Record. Clergy in the area are given the opportunity to write an article for the Chesterville Record that is faith based and encouraging without being political or disparaging to groups whether religious or otherwise. For those who like to write it is a great opportunity to engage with the wider community. We are thankful for the opportunity that this brings.

This group offers a forum for ideas to be shared, churches to be encouraged, and ministry to be able to grow. As we progress there is a good chance that the Clergy will be able to have time together to be able to encourage and pray for each other as we share the unique joys and responsibilities of ministry.

--

*<sup>27</sup> And the Father who knows all hearts knows what the Spirit is saying, for the Spirit pleads for us believers in harmony with God's own will. <sup>28</sup> And we know that God causes everything to work together for the good of those who love God and are called according to his purpose for them.*

*<sup>29</sup> For God knew his people in advance, and he chose them to become like his Son, so that his Son would be the firstborn among many brothers and sisters. Ro 8:26–29.*

--

Respectfully submitted by:  
Pastor Edward Charlton

## 2023 COMMUNITY GARDEN REPORT

St. Paul's Community Garden had a successful growing season in 2023, with a total of 798lbs of produce harvested and provided to Community Food Share for distribution to clients.

Leslie Levere and Leslie Scharfe continued in their roles as co-coordinators of the garden and welcomed a number of new volunteers to the team. We continued to grow staple vegetables, including planting more carrots and onions at the request of Community Food Share.

Two highlights of the season were:

- A by-donation vegetable seedling sale that volunteers set up at the Garden Party Market at St. Paul's Presbyterian Church in May. The team raised over \$600, selling mostly tomato, herb, and flower seedlings. We plan to do this again in spring 2024, as it was a fantastic fundraiser.
- Being chosen by Live 88.5 as one of the radio station's 2023 community gardens of the week. This came with a prize of \$1000 in gift cards to Ritchie's Feed and Seed, which will help cover the cost of supplies (seeds, tools, compost, potting mix, etc.) for 2024 and beyond.

At the end of the season, a survey was sent out to volunteers to gather their feedback on their experience volunteering at the garden. Their input will be considered as we look to recruit additional volunteers in 2024.

*Submitted by Leslie Levere*

## ST PAUL'S POLLINATOR GARDEN REPORT

The St. Paul's Pollinator Garden hummed along in 2023.

For 2023, we had five main goals for the pollinator garden:

1. Ensure the continued health of the plants, replacing any that did not survive the winter.
2. Complete the monarch butterfly habitat structure, erect the habitat on the cement base, train volunteers to raise and release the monarchs, and then house it with monarch caterpillars and daily fresh milkweed.
3. Replace 18" of sod along the entire front of the garden with wood chips to create a barrier between the sod and the garden, and to create a footpath for visitors.
4. Design new, consistent signage for both the Community Food Garden and the Pollinator Garden, obtain cost estimates, fundraise if necessary, and have the signs produced.

5. Advocate for both pollinators and native plants with public outreach, using the garden as the focal point.

### **Goal #1 – the plants**

We lost a few more plants over the previous winter/spring, all in the area of the garden east of the cement butterfly habitat platform; the problem is the large tree on the private property that drops branch litter on the plants, and deprives the plants of needed water and nutrients. An assessment will be completed in Spring 2024 to plan the way forward for this area of the garden. The balance of the plants are doing well, and providing nectar and vegetative food for the different stages of pollinator lifecycles.

### **Goal #2 – the butterfly habitat**

Although the habitat structure is 90% complete and the permit to raise monarchs was secured, the monarchs failed to arrive until mid to late July – and when they did arrive, their numbers were so few that we could not, in good conscience, remove them from the wild to be raised by newly-trained volunteers. (Unlike normal years when we have 4 generations of monarch butterflies from late May until late September, in 2023 we had only one generation in eastern Ontario. The entire monarch advocate community is devastated by the extreme low number of monarchs returning to their traditional breeding grounds; whether their numbers rebound in 2024 is a question we are anxious to solve.)

As a result, the monarch habitat at the pollinator garden is on hold until the spring of 2024, at which time we will assess the health of the local monarch population and make a decision whether to proceed. Should we decide to proceed, we will solicit student volunteers from NDDHS to care for the monarchs.

### **Goal #3 – replace 18” of sod with wood chips along the front of the garden**

In early July, we removed 4-5 inches of sod and rhizomes along a 6 ft. test strip in front of the concrete base, and filled the space with 6 inches of wood chips. We monitored the area for the next few weeks to determine if the method used would be successful in eliminating the ‘weed creep’ from the lawn into the garden. (It was!) The next step was to organize a volunteer event to complete the sod replacement along the 75 ft. length of the garden.

Unfortunately, the volunteer event organizer’s health was at risk for most of the summer due to unforeseen circumstances, and this event was not scheduled. As a result, this is a project that will be put back on the calendar for 2024.

**Goal #4 – develop and produce new, consistent signage for the two gardens at St. Paul's**

The designs for the food and pollinator garden signs have been finalized. The next steps is to obtain sign-off from partner organizations, with final signs to be produced in late spring, 2024.

**Goal #5 – Native Plant and Pollinator Advocacy and Education**

Health challenges disrupted most of the plans for advocacy and education during the 2023 season; plans to recruit and train youth and adult volunteers to take on this role in 2024 will be vigorously pursued.

**New Goals**

In 2024, the priorities for the pollinator garden are as follows:

- participate at the May, 2024 garden market (ideally alongside the pollinator garden, as we will have native plant seedlings to give away in return for a donation);
- solve the problematic east end tree litter issues so that plants located there are able to thrive;
- build up plant numbers;
- recruit and educate new, reliable garden volunteers; and
- recruit and educate student monarch volunteers from NDDHS to raise the monarchs at St. Paul's (should their numbers rebound and make this possible).

*Respectfully submitted, Christina Enright February 1, 2024*

**2023 COMMUNITY GARDEN FINANCIAL STATEMENT****Community Garden Project Financial Statement**

2023

**Income**

Balance Forward from 2022	2405.61
Plant Sale May 13	617.50

**Total Income** 3023.11**Expenses**

Compost Straw 2022 (Leslie Levere)	87.09
Netting (Leslie Levere)	67.78
Water	200.00

**Total Expenses** 354.87**Income/Expenses** 2668.24

## LADIES' AID ANNUAL REPORT

The year started out with a breakfast meeting at the Country Kitchen in January. Kathy Spruit led devotions on advice to being happy. Some of her advice included:

1. Stop living in the past
2. Spend time with God everyday with scripture or prayer. She recommended Romans 15:13; Psalm 144:15 and Psalm 37:4
3. Take care of your body – eat well and exercise
4. Be mission minded
5. Serve others
6. Avoid comparing yourself to others -- honour yourself
7. Think of ourselves less
8. Grow in gratitude

February featured our special guest Lorna Driscoll who shared her journey of writing a Memoir “Once Begun Half Done”. The biggest question was when did you think you were done. She replied “It is never done but it is done enough”.

February was our “Valentine Strawberry Social”. Everyone enjoyed a wonderful lunch that concluded with a dish of strawberry shortcake and ice cream. Guests enjoyed the music provided by the Vernon Ukulele Group.

In March, Ladies Aid met at the Nor Dun Center. Devotions were around Irish Blessings and how our words should encourage, heal and restore. The Irish Blessing has three main images – wind, sun and rain. The wind represents God’s guiding force, the sun’s warmth alludes to God’s mercy and rain represents God’s provision. Maureen Williams shared one of the best blessings for the day “May those we love, love us and those who don’t, may God twist their ankle so we’ll know them by their limp”.

The April Meeting had a theme for Easter with devotions an activity called “Resurrection Eggs”. The symbols were:

**Fish:** symbol of the disciples and the multiplying of the fishes and the loaves. In Greek the fish symbolized Jesus Christ or as one person told us “Jesus Fish”

**Chalice:** vessel of the last supper and today it a symbol of our communion service

**Dove:** messenger of peace, new hope, love, purity and grace. It is a symbol of the promise of a new life.

**Silver Coin:** 30 pieces of silver is what Jesus was betrayed for. It has a negative meaning of contempt and betrayal even when silver is a precious metal.

**Palm Branches:** symbol of goodness, well being, grandeur, steadfastness and victory. Jesus was sent to save people and he sacrificed for our sins.

**Lamb:** a symbol of the Good Shepherd. The word Messiah means Shepherd. Lambs are also a symbol of sacrifice and because of white fur are a symbol of cleanliness and purity.

**Crown of Thorns:** Jesus is King, suffering servant and conquering King. The crown is a symbol of his true worth.

**Cross:** Symbol of Christianity, love, finality, hope and fulfilled promises. It is our assurance of salvation.

**Donkey:** Jesus led his followers on a donkey. It means come in peace. It is also a symbol how Jesus connected with the common people.

**Rooster:** it extends hope to sinners everywhere

**Bread:** Symbol of the last supper. "I am the bread of life". He provides nourishment for our body and spirit. Bread never perishes, runs out or spoils.

**Angel:** Angels were at the resurrection and rolled back the stone at Jesus' tomb. They are a messenger and are the first message of Easter.

**Empty Egg:** This is a sign of the empty tomb. Jesus is alive. Let us celebrate. Let us rejoice and be excited about his news.

As people came for our May Meeting, they enjoyed a Pina Colada. Maureen Williams shared her experiences of living for five years in Jamaica. Neil was working as an exterminator and his car had a logo "Why Bugs leave Home". "Drive Safely" "Leave the Extermination to Us". She shared her experiences of childbirth on a narrow board table in a Surgical Theatre with open louver windows. She swore no more children would be born in this situation and true to her word her next two were born in a hospital bed. Jamacia is a country of two worlds – the have and have nots. The Williams made lifelong friends while living in Jamacia, but they returned to Canada when the children would have to go to Boarding School. As Maureen said "I was not having children and having someone else raise them"

Our June meeting was hosted by Carolyn and Bill Lillico at their farm "Lillivale Farms" to celebrate June is Dairy Month. The highlight of the tour was watching their GEA robotic milkers at work. One other thing we learned is that calves are vaccinated for COVID. We enjoyed a dairy themed lunch that finished with home made ice cream made by Carolyn. Phyllis MacMaster, Carolyn Lillico and Kathy Spruit were recognized for their contributions to the agricultural community.

Christine Enright was our special guest for our September Meeting. She shared her knowledge and passion for the monarch butterfly. We learned that native plants are necessary. Monarchs overwinter in Mexico and on their migration back to Canada, it is the 4<sup>th</sup> generation that we see. The monarch that migrates back to Mexico flies a 4500 km trip because they are encoded

with special migration DNA. Monarchs need milkweed to grow. We are losing monarchs because of loss of habitat, climate change and parasites. We can grow milkweed in a pot, avoid using pesticides in your garden and tell everyone how important monarchs and pollinators are. A monarch "Paula" was released by Christine after she showed us how she tested it for the parasite. Kathy Spruit shared a devotion showing us how a butterfly's transformation is like our spiritual journey.

October celebrated thanksgiving. The bible tells us to be thankful and to give thanks for all the blessings we have.

November's meeting theme was Remembrance Day. A poem called "A Canadian Soldier" was read to start the meeting followed by singing two verses of "O Canada" and the reading in unison of "In Flanders Fields": Kathy Spruit shared information Phyllis MacMaster sent on the symbols of Remembrance Day. The poppy is the first symbol that was adopted in 1921 and represents the bravery and sacrifice made by Canadian veterans. The second was the Boot of Remembrance that honours Canadians who traded in their civilian shoes for combat boots. She also showed two T-Shirts. One was about the Grave of the Unknown Soldier -- Known Unto to God. The second T-Shirt depicted the Liberation of Holland by Canadian Soldiers. The meeting concluded with a Wheel of Fortune Game about facts about Remembrance Day.

December was the Christmas Potluck Dinner and Worship Service. The theme was "Stories, Songs and Santa Causes". Part of the service was lighting a candle in memory of someone you love as the symbol that the person we love lives on in spirit and their legacy shines brightly and their memory lives on in our hearts. The service featured some of our favourite carols and stories about how lives are can be inspired by stories of survival, strength, endurance and love for our fellow man. Kathy Spruit shared in her message how people need us and what the value of a priceless gift that helps someone in need can be paid forward in a kindness for someone else. She closed the devotion with a reading "Give a Gift of Yourself this Christmas". We were pleased to have Jennifer Hill and Samantha Jolderman share some of the stories about manor residents. Thanks to Jennifer and Samantha for bringing Helen Kerr to our evening.

### **Projects**

1. Hosted a Lenten Luncheon at St Paul's on March 1 with Scott Sayers leading the worship and music.
2. A donation was made to St Paul's Memorial fund in memory of Verla Graham.
3. Ladies Aid organized a very successful Valentine Strawberry Social that raised \$1155.
4. A donation of \$1000 was made to the St Paul's Board of Managers.
5. A donation was made to St Paul's Memorial Fund in memory of Myrtle Johnston.
6. St Paul's Ladies Aid hosted the Ecumenical Dinner on May 31<sup>st</sup>. The collection of \$381 was sent to Dundas Hospice.



7. A donation was made to St Paul's Memorial Fund in memory of Ina Mills.
8. A donation was made to St Paul's Memorial Fund in memory of Ted Castle
9. A donation was made to St Paul's Memorial Fund in memory of Carol Lee Pemberton
10. St Paul's Ladies Aid helped with the luncheon following the Induction Service for our Minister Rev. Edward Charlton on July 30.
11. St Paul's Ladies Aid donated another \$1000 to the Board of Managers.
12. A donation was made to St Paul's Memorial Fund in memory of Sue Merkley
13. A wreath from St Paul's Ladies Aid was part of the Winchester Remembrance Day Service.
14. A donation was made to St Paul's Memorial Fund in memory of Sharon Post.
15. St Paul's Ladies Aid participated in the Operation Christmas Child Shoe Box Project.
16. St Paul's Ladies Aid made a donation to St Paul's Memorial Fund in memory of Sandra Overvest.
17. St Paul's Ladies Aid supported the value of the Winchester Lions Club advising paramedics where to find instructions on your medications, next of kin and phone numbers.
18. A gift was presented to Alyssa Dulmage on her baptism and to Ryker Baker celebrating his birth.
19. Donna Wilson and Phyllis MacMaster delivered Christmas gifts and cards to our Homebound Members at the Garden Villa and Dundas Manor.
20. St Paul's Ladies Aid members helped with the lasagna dinner. They helped with the preparation of food, doing the takeout packages and serving our guests.
21. Doris Baker and Libby Pelkey led the decorating of the church for Christmas. The church was decorated so beautifully for the Christmas Season.
22. Our Christmas Worship Service Collection of \$500 was given to the Dundas Manor Activity Fund.

**LADIES' AID FINANCIAL REPORT**

Ladies Aid Financial Report for 2023

**Receipts:**

Offerings:	2,350.00
Donations:	395.00
Lenten Lunch	151.00
Strawberry Social	1,468.00
<b>Total Revenue:</b>	<b>4,364.00</b>

**Expenses:**

Board of Managers:	2,000.00
Expenses S. Social	137.22
Speakers Gifts	74.30
Carnations	20.32
June Luncheon	324.99
Stamps	45.24
Food	50.00
Winchester Legion	65.00
In Memory	200.00
Christmas Gifts	54.24
Dundas Manor Activity Department	500.00
<b>Total Expenses</b>	<b>3,471.31</b>

Cash on Hand Dec. 31, 2022	1,508.19
Receipts	4,364.00
Less Expenses:	3,471.31
Late Cashing of cheque by Garden Villa	400.00
Cash on Hand Dec 31st, 2023	678.96

Prepared by Carol Zubatuk

Treasurer Ladies Aid (Unaudited)

## LASAGNA DINNER FINANCIAL STATEMENT

### Lasagna Dinner 2023

#### Income

Tickets	2730.00
Donations	270.00
<b><u>Total Income</u></b>	<b><u>3000.00</u></b>

#### Expenses

Groceries	422.92
Groceries	56.95
Advertising	46.83
Lettuce	88.00
<b><u>Total Expenses</u></b>	<b><u>614.70</u></b>

<b><u>Income/Expenses</u></b>	<b><u>2385.30</u></b>
-------------------------------	-----------------------

#### Financial Donations

Amy Baker	
Neil & Maureen Williams	
Brandi & John Spruit	
Arlene Nesbitt	
Erin Tinker	
Sherrill Johnston	
Doris Baker	
Helen Kerr	
Roger Gervais	
Total Donations	270.00

#### Food Donations

Lactalis -- Cheese	
Greg's Meats -- Pork	
Kathy Spruit -- Hamburger	

## LETTER OF FINANCIAL REVIEW



**Baker Tilly REO LLP**  
475 Main Street, PO Box 390  
Winchester, ON  
Canada K0C 2K0

**D:** +1 613.774.2854  
**F:** +1 613.774.2586

winchester@bakertilly.ca  
[www.bakertilly.ca](http://www.bakertilly.ca)

September 11, 2023  
Confidential

St. Paul's Presbyterian Church  
PO Box 879  
Winchester Ontario K0C 2K0

Attention: Phyllis MacMaster

We are enclosing:

- Three copies of your compiled financial information of St. Paul's Presbyterian Church for the year ended December 31, 2022.
- Our year-end journal entries and other relevant working papers are being provided to assist you in updating your accounting system. If you find after inputting our year-end entries that your general ledger does not agree to our closing balances, please contact our office so we may help you rectify the problem.
- Three copies of your compiled financial statements of St. Paul's Ladies Aid for the year ended December 31, 2022.

Also, we are returning the records that you provided for our use.

We have relied on you to provide us with the necessary information in a form sufficiently complete to enable us to prepare the financial information. We understand that the financial information referred to will be only for management purposes and will not be made available to other parties without our consent.

We wish to emphasize that our engagement cannot be relied upon to disclose errors, omissions or other irregularities nor will it fulfill any statutory audit requirements.

We thank you for the opportunity to be of service to you and trust everything is in order. If you have any questions or concerns, please contact us by email at [bemann@bakertilly.ca](mailto:bemann@bakertilly.ca) or call 613-774-2854.

Yours truly,

**BAKER TILLY REO LLP**

Chartered Professional Accountants

A handwritten signature in black ink, appearing to read "Benjamin Mann", written over a horizontal line.

Benjamin Mann, CPA, CA  
Partner  
Phone: 613-774-9889

**BALANCE SHEET – DECEMBER 31, 2023****ASSETS****Cash and Bank Accounts**

Trustees Chequing	30,459.37
St Paul's Chequing	24,990.15
Memorial Fund	\$2,147.82
Community Garden	\$2,668.24
Account Receivable St Andrews, Chesterville	364.98
<b>TOTAL Cash and Bank Accounts</b>	<b>\$55,814.50</b>

**Other Assets**

Building and Land	4,537,519.00
Furniture	23,071.00
Stained Glass Windows	173,460.00
Bell	36,960.00
Trustees Investments	181,725.27
<b>TOTAL Other Assets</b>	<b>\$4,952,735.37</b>

**TOTAL Assets** **\$5,008,549.87**

**LIABILITIES & EQUITY****LIABILITIES**

Account Payable Morewood	49.18
Board of Trustees Loan	671,017.60
<b>TOTAL Liabilities</b>	<b>\$671,066.78</b>

**EQUITY** **\$4,337,483.09**

**TOTAL LIABILITIES & EQUITY** **\$5,008,549.87**

**BOARD OF TRUSTEES REPORT**TRUSTEES ACCOUNT

## Income and Expenses: 2023

INCOME

## Investment Interest:

Coast Capital	1,237.83
MCAN Mortgage	487.62
Community Trust	960.00
RFA Bank	275.38
Laurentian Bank	1,873.66
Bridgewater Bank	682.50
RFA Bank (cashable)	305.00

Savings Account Interest:	2.39
---------------------------	------

## Investment:

Community Trust	<u>30,000.00</u>
-----------------	------------------

<b>TOTAL INCOME:</b>	<b>35,824.38</b>
----------------------	------------------

EXPENSES

Trustees Operational Support	19,552.00
Bank Fee to cover paper statements	<u>27.00</u>

<b>TOTAL EXPENSES</b>	<b>19,579.00</b>
-----------------------	------------------

<b><u>Trustees Account</u></b>	<b>Jan. 1, 2023</b>	<b>14,213.99</b>	<b>(+ \$16,245.38)</b>
	<b>Dec. 31, 2023</b>	<b>30,459.37</b>	

Note:

The Board of Trustees consults with Phyllis MacMaster and the Board of Managers when investments mature as to which direction to take, i.e., to either re-invest entire amount, or to invest only a portion, or to cash in the investment in order to cover church expenditures and any planned projects. The Trustees will also provide financial support as requested by the Treasurer and Board of Managers at other times as needed.

Trustees Operational support this year helped cover the expenses of fixing the front steps.

**INVESTMENTS CASHED IN:**

Community Trust	\$	30,000.00
RFA Bank		16,689.80
RFA Bank Cashable		<u>10,000.00</u>
TOTAL	\$	56,689.80

**INVESTMENTS PURCHASED:**

Coast Capital Savings	\$	16,689.80
Bridgewater Bank Cashable		10,000.00
TOTAL	\$	26,689.80

**AMOUNT NOT RE-INVESTED:**

TOTAL	\$	30,000.00
-------	----	-----------

**DECEMBER 2023 INVESTMENTS****Rae Munroe Fund**

Coast Capital Savings @ 2.25% due <u>Feb. 4, 2024</u>	\$	55,000.00
Bridgewater Bank @ 1.95% due <u>Oct. 25, 2024</u>		35,000.00
B2B Bank @ 4.65% due <u>Oct. 3, 2027</u>		40,035.47
MCAN Mortgage @ 1.95% due <u>July 19, 2024</u>		25,000.00
Coast Capital @ 5.4% due <u>July 27, 2026</u>		16,689.80
Bridgewater Bank @ 4.55% due <u>Oct. 13, 2024</u> (cashable)		10,000.00

TOTAL	\$	<b>181,725.27</b>
-------	----	-------------------

## 2023 ST PAUL'S INCOME &amp; EXPENSE STATEMENT

St Paul's Presbyterian Church  
January 1, 2023 to December 31, 2023

<u>EXPENSES</u>		<u>Income</u>	
Advertising	41.44	Envelopes	56,473.33
Community Garden	341.88	Donation	2,406.00
Caretaker	1,985.16	Loose Offering	630.35
Gifts & Flowers	537.50	Morewood	20,366.00
HST	5,216.80	St Andrews	21,214.29
Financial Review	1190.00	Shared Ministry Rebates	87.91
Honourarium	1,850.00	Ladies Aid	2,000.00
Insurance	9,157.66	Memorial Fund	1,600.00
Interest		Sunday School	137.05
PWSD	665.00	Canada Helps	300.00
Canada Helps SC	10.44	Lasagna Dinner	2,730.00
Local Mission	1,416.00	Gospel Fest	305.00
Choir	573.86	Community Garden	617.50
Maintenance	2,271.41	HST	1,758.76
Office Supplies	1,978.13	Jewellery Fund Raiser	20.00
Organist	6,370.00	Refund Heating Invoice	267.11
Pension Assessment	1,672.84	Revenue Operating	110,913.30
Photocopier		Trustees Operating	
PAR Service Charge	109.50	Trustees Capital	19552.00
Presbyterian Sharing	4,605.00	Return to Cash	83.73
Presbytery Dues	771.00	<b>Total Revenue</b>	<b>130,549.03</b>
RB Activity Fee	460.21	<b>Total Expenses</b>	<b>135,644.21</b>
Telephone/Internet	899.60	<b>Income/Expense</b>	<b>-5,095.18</b>
Utilities	7,044.54		
Shared Ministry	63,456.39	<u>Reconciliation</u>	
Lasagna Dinner Expense	637.58	Beg Bank Balance Jan1/23	30,085.33
Sunday School	539.40		
Worship Supplies	318.16	<b>Plus Income/Expenses</b>	<b>-5,095.18</b>
Pulpit Supply	225.00		
Expenses Operating	114,344.50	End Balance Dec 30/23	<b><u>24,990.15</u></b>
Memoiral Fund Projects	2,997.80		
Projects	18,301.91	Statement Bank Balance Dec 29/23	25,371.79
<b>Total Expenses</b>	<b>135,644.21</b>	<b>Deposits Outstanding</b>	733.25
		Less Cheques Not Cleared	-1,114.89
		True Bank Balance Dec 31/22	<b><u>24,990.15</u></b>

Deposit Outstanding = 645.25 + 88.00 = 733.25

Cheques not cleared = #9216 130.00; #9217 \$750.00; #9218 \$30.00; #9221 \$53.68;  
#9222 \$63.21; #9223 \$88.00 = 1114.89

Owed to Chesterville: \$-364.98 Owed to Morewood: \$49.18

Owed to Community Garden \$2668.24

Memorial Fund \$2147.82



**2023 INCOME & EXPENSE STATEMENT – SHARED MINISTRY**

Pastoral Charge of Chesterville, Morewood, Winchester - January 1 to December 31, 2023

**Income**

Morewood	\$20,366.00
St Andrew's	21214.29
St Paul's	21122.82
HST Credit St Andrews	29.3
HST Credit Morewood	29.3
HST Credit St Paul's `	29.31
<b>Total Income</b>	<b>\$62,791.02</b>

Beginning Balance Morewood Jan 1.23	806.01
Beginning Balance St Andrews Jan 1.23	-456.44
<b>Total Revenue</b>	<b>\$63,140.59</b>

**Expenses**

Stipend	20756.25
Housing Allowance	10000
Utilities	2500
3-point travel	717.5
Health and Dental	2051.17
Company CPP	1232.4
Company EI	758.95
Pulpit Supply	7439
Service Charges	125.4
HST	1566.29
Financial Review	510
Treasurer	750
Office Supplies	104.26
Interim Moderator Honourarium	1750
Interim Moderator Expenses	227.25
Search Committee	934.04
Gifts	832.98
Moving Expense	11200.9
<b>Total Expenses</b>	<b>\$63,456.39</b>

<b>Revenue over Expenses</b>	<b>-\$315.80</b>
------------------------------	------------------

**Reconciliation**

Ending Balance Morewood Dec 31.23	49.18
Ending Balance St Andrews Dec 31.23	-364.98
<b>Total</b>	<b>-\$315.80</b>

## 2023 SHARED MINISTRY ACTUAL VS 2024 BUDGET

	Actual 2023 Jan to Dec	Total Budget 2023	Pulpit Supply 7 month Budget 2023	Minister 5 months Budget	Budget 2024
<b>Expenses</b>					
Stipend	20756.25	20756		20756	52806
Housing Allowance	10000.00	10000		10000	24000
Utilities	2500.00	2500		2500	6000
Mult. Point Travel	717.50	718		718	1722
Education		250		250	1250
Health & Dental	2051.17	2213		2213	5577
Company CPP	1232.40	1148		1148	3076
Company EI	758.95	759		759	1469
Pulpit Supply	7439.00	7770	7020	750	4050
Bank Fee	125.40	103	53	50	120
HST	1566.29	275	125	150	150
Financial Review	510.00	450		450	500
Treasurer	750.00	750		750	1000
Interim Moderator	1750.00	2000	2000		
Int Mod Expenses	227.25	1000	1000		
Gifts	832.98	750	500	250	
Office Supplies	104.26	700	350	350	350
Search Committee	934.04	2000	2000		
<b>Total</b>	<b>52255.49</b>	<b>54142</b>	<b>13048</b>	<b>41094</b>	<b>102070</b>
<b>Total 2023 Budget</b>				<b>54142</b>	
Moving Expenses	11200.90	11200		11200	
<b>Total</b>	<b>63456.39</b>	<b>65342</b>		<b>65342</b>	

## 2024 Budget Explanation

<b>Stipend</b>	Level 8 \$52806 (6% COLA)
<b>Housing Allowance</b>	\$2500/mo X 12 mo = \$30000
<b>Education Allowance</b>	\$1000 for 2024 plus balance \$250 = \$1250
<b>Extra Sunday Km</b>	42 km per Sunday x \$41 per km = \$1722
<b>Health &amp; Dental</b>	\$5164/yr plus ON Tax 8%= \$413.12 = \$5577
<b>Bank Fees</b>	Ave 8 cheques per month x 1.25/cheque x 12 = \$120
<b>Pulpit Supply</b>	15 Sundays x \$195 per Sunday plus travel averages \$270 per Sunday = \$4050
	5 weeks vacation, 2 weeks Study Leave plus 4 communions x 2 = 15 weeks
<b>CPP</b>	\$256.37 x 12= \$3076.44 maximum CPP for 2024 is \$3867.50
<b>EI</b>	\$114.55 per mo x 12 mo = \$1374.60 Max EI = \$1049.12 for 2024
	so 1049.12 x 1.4 = \$1468.77

**Notes**

The Joint Session increased Treasurer Honourarium to \$1000

Rev Charlton will attempt to have an ordained Minister available to do communion when we so with four Communion Rev Charlton will do one and the ordained Minister the other then rotate for the next time. We are leaving pulpit supply at the budget amount and if this works out we will have a saving of at least four pulpit supply payments.

<b>2024 Budget</b>	\$102,070	Year	Monthly
St Andrews 1/3		34023	2835.28
Morewood 1/3		34023	2835.28
St Paul's 1/3		34024	2835.28
		102070	8505.84

**January 1, 2024**

On Account St Andrews PC	(\$364.98)
On Account Morewood PC	\$49.18
	(-\$315.80)

**7 month Pulpit Supply****Budget 2023 Explanation**

Interim Mod Hon	\$250 per month x8 = \$2000
Int Mod Expenses	Travel, telephone, etc = \$1000
Search Committee	\$2,000
Pulpit Supply	26 Sundays Jan to June = \$190 plus travel (\$.45/km) = \$270 = \$7020
Bank Fee	Ave 6 cheques per month x 1.25 per cheque x 7 = \$52.50
Gift	Donna McIlveen \$500

**Minister 5 Months Budget****2023 Explanation**

Pulpit Supply	2 weeks vacation + 1 week study leave = 3 x \$250=\$750
Stipend	Level 8 \$49815/12 = \$4151.25/mo x5 mo = \$20756.25
Housing Allowance	\$2500/mo 5 mo = \$12500 (includes utilities and telephone/internet)
Education Allowance	\$600/yr divided by 5/12 mo = \$250
Extra Sunday km	42 km/ Sunday x \$41 per km = \$1722/12 mo = \$143.50/mo x 5 mo=\$717.50
Health & Dental	\$4918/ yr + ON Tax 8% = \$5311/ 12 months = \$442.62/mo x5= \$2213.10
Financial Review	\$1500/yr (30% assigned to Shared Ministry) = \$450
Gift	Minister Christmas \$350
Bank Fees	Ave 8 cheques per month x \$1.25/cheque x 5 mo = \$50
CPP	\$229.65 x 5 mo=\$1148.25
EI	Stipend \$67.67 + HA \$40.75 per mo = \$108.42 x 5 mo x 1.4 = \$758.94
HST	est \$275 on financial review, office supplies, IM expenses, postage 45% PS 55% Minister
Office Supplies	est \$700 on postage, envelopes, printer cartridges 1/2 PS 1/2 Minister
Search Committee	\$2000 est for Advertising, Profile, Interviews, Meeting Expenses -- all under PS

**Shared Ministry Budget 2023****7 months Pulpit Supply (January to June)**

	\$13,048	7 months	Monthly
St Andrews 1/3		4349	621.33
Morewood 1/3		4349	621.33
St Paul's 1/3		4350	621.34
		<b>13048</b>	<b>1864.00</b>

**Minister 5 Months (August to December)**

	\$41,094	5 months	Monthly
St Andrews 1/3		13698	2739.60
Morewood 1/3		13698	2739.60
St Paul's 1/3		13698	2739.60
		<b>41094</b>	<b>8218.80</b>

## 2023 MEMORIAL FUND DONATION REPORT

Memorial donations were made to St Paul's Presbyterian Church.

Our deepest sympathy is extended to the family and friends of those who have had a loved one pass away. We are grateful for your gift in memory of someone special. Thanks for remembering with your donation to St Paul's Presbyterian Church.

### 2022 In Memorial Donations to St Paul's Presbyterian Church

#### In Memory of

Alayne Hicks  
 Carol Lee Pemberton  
 Doris Inglis  
 Ina Mills  
 Ina Mills  
 Ina Mills  
 Myrtle Johnston  
 Myrtle Johnston  
 Sandra Overvest  
 Sandra Overvest  
 Sandra Overvest  
 Sandra Overvest  
 Sandra Overvest  
 Sandra Overvest  
 Sharon Post  
 Sue Merkley  
 Ted Castle  
 Ted Castle  
 Verla Graham  
 Verla Graham  
 Verla Graham  
 Verla Graham

#### By:

Donna Wilson  
 St Paul's Ladies Aid  
 Donna Wilson  
 Kathy and Joe Spruit  
 Phyllis MacMaster  
 St Paul's Ladies Aid  
 Donna Wilson  
 St Paul's Ladies Aid  
 St Paul's Ladies Aid  
 Carol and Jorris Zubatuk  
 Phyllis MacMaster  
 Donna Wilson  
 Doris and Garry Baker  
 Heather and Dwayne Pemberton  
 St Paul's Ladies Aid  
 St Paul's Ladies Aid  
 Heather and Dwayne Pemberton  
 St Paul's Ladies Aid  
 Doris and Garry Baker  
 St Paul's Ladies Aid  
 Phyllis MacMaster  
 Donna Wilson

This year some of the Memorial Funds help to pay for the Front Steps Repair. The cost of the railing was paid from this Fund. The fund also bought some tulip bulbs with a in memory donation.

**2023 MEMORIAL FUND FINANCIAL STATEMENT**

2023 Memorial Fund Financial Statement Report Balance

As Part of St Paul's Chequing Account

**Income**

Memorial Donations	\$600.00
Donation Front Steps	<u>1000</u>
Total Income	<b>\$1,600.00</b>

**Expenses**

Front Steps Railing	\$2,982.80
Bulbs Garden	<u>15</u>
Total Expenses	<b>\$2,997.80</b>
Income Over Expenses	<b>-\$1,397.80</b>

Beginning Balance on account January 1, 2023	\$3,545.62
Income Over Expenses	-1397.8
Ending Balance December 31, 2023	<b><u>\$2,147.82</u></b>

**2023 BUDGET VS ACTUAL & 2024 BUDGET**

St Paul's Presbyterian Church

EXPENSES	23 Budget	23 Actual	24 Budget
Canada Helps Service Chg	50	10.44	15
Advertising		41.44	50
Caretaker	1300	1985.16	2000
Choir	300	573.86	300
Community Garden	600	341.88	350
Financial Review	1150	1190.00	1200
Flowers Gifts	200	537.50	300
Lasagna Dinner Expenses		637.58	650
Honourium	1850	1850.00	1850
HST	2000	5216.80	2000
Insurance	8423	9157.66	9325
Interest			
Local Mission	600	1416.00	600
Maintenance	1200	2271.41	2500
Office Supplies	1600	1978.13	2000
Organist	6240	6370.00	6240
PAR Service Charge	108	109.50	110
Photocopier	200		
Pres Sharing	3400	4605.00	3400
Presbytery Assessment	771	771.00	986
Pulpit Supply	200	225.00	250
PWSD		665.00	
Service Charge	350	460.21	475
Shared Ministry		63456.39	102612
Shared Ministry Jan to June	12540		
Shared Ministry July to Dec	48192		
St Paul's Pension	1673	1672.84	2015
Sunday School	300	539.40	300
Telephone/Internet	900	899.60	900
Utilities	7500	7044.54	7100
Worship Supplies	200	318.16	325
<b>Total Operating</b>	<b>101847</b>	<b>114344.50</b>	<b>147853</b>
Memorial Fund Project		2997.80	
Projects	21200	18301.91	3000
<b>Total Expenses</b>	<b>123047</b>	<b>135644.21</b>	<b>150853</b>

REVENUE	23 Budget	23 Actual	24 Budget
Envelopes	50000	56473.33	56000
Canada Helps Donations	300	300.00	300
Donations		2406.00	2500
Chesterville	20244	21214.29	34023
Fund Raiser Jewellery		20.00	
Gospel Fest		305.00	
Donations Community Garden		617.50	
HST Rebate	1260	1758.76	3715
Ladies Aid	1000	2000.00	
Loose Offering	50	630.35	500
Return to Cash		83.73	
Memorial Fund Donations		1600.00	1500
Morewood	20244	20366.00	34023
Refund Heating Expenses		267.11	
Sunday School		137.05	125
Lasagna Dinner		2730.00	2500
Shared Ministry HST Rebate	53	87.91	1135
Revenue from Operations	93151	110997.03	136321
BofT Operating	0.00	0.00	0.00
BofT/Projects	20000	19552.00	
<b>Total Revenue</b>	<b>113151</b>	<b>130549.03</b>	<b>136321</b>
<b>Total Revenue</b>	<b>113151</b>	<b>130549.03</b>	<b>136321</b>
<b>Total Expenses</b>	<b>123047</b>	<b>135644.21</b>	<b>150853</b>
<b>Surplus/Shortfall</b>	<b>-9896</b>	<b>-5095.18</b>	<b>-14532</b>
<b>Beginning Bank Balance</b>	<b>30085</b>	<b>30085.33</b>	<b>24990</b>
<b>Ending Bank Balance</b>	<b>20189</b>	<b>24990.15</b>	<b>10458</b>
<b>Difference</b>	<b>9896</b>	<b>-5095.18</b>	<b>-14532</b>
<b>Ending Bank Balance</b>	<b>20189</b>	<b>24990.15</b>	<b>10458</b>
<b>Owed to Chesterville</b>	<b>-296.36</b>	<b>-364.98</b>	
<b>Owed to Morewood</b>	<b>117.80</b>	<b>49.18</b>	
<b>Memorial Fund</b>	<b>3545.62</b>	<b>2147.82</b>	
<b>Community Garden</b>	<b>2405.61</b>	<b>2668.24</b>	
<b>St Paul's Operating Available</b>	<b>14416.33</b>	<b>20489.89</b>	

**Projects**

2024 10 ft Ladder \$400  
 Fireproof Cabinet \$500  
 Parging and Electrical Work  
 \$2100 = \$3000

**Presbyterian Sharing**

2024 Presbyterian Sharing  
 Assessed \$5037  
 Session Approved \$3400



## ENVELOPE SECRETARY REPORT & PAR REPORT

In 2023 we had 24 envelope numbers assigned and additional 11 numbers for occasional donations. We have 14 Pre-Authorization Accounts (PAR). This year a number of our contributors used Canada Helps and e-transfer to make donations.

We have a few boxes with no numbers or dates for Special Donations. These special envelopes can be used for Presbyterian Sharing, by visitors attending our church or those who give a onetime donation. They can be found in the wall holder in the entry way to the church.

If you would like a box of envelopes, please contact our Envelope Secretary Libby Pelkey at 613-296-5786 or [liberella@hotmail.com](mailto:liberella@hotmail.com).

We are grateful to all the families that support our church through envelopes, PAR and individual donations. Thank you for helping support the work of St Paul's and the missions of the Presbyterian Church in Canada. As well we thank you for supporting local organizations such as the Community Food Share, Ladies Aid, Community Garden and Naomi Family Resource Centre.

PAR is an option to have a monthly automatic debit from your bank account or you may use your Credit Card. The amount you choose on a monthly basis is withdrawn from your account on the 20<sup>th</sup> day of the month. The PAR program is managed by the United Church of Canada. St Paul's pays the service charge of \$0.50 per transaction or 2.5% of the Credit Card Amount. If you would like to sign up for PAR, please contact Phyllis MacMaster 613-774-5748 or [phyllismacmaster@outlook.com](mailto:phyllismacmaster@outlook.com). You will complete a form and provide a void cheque or the details on your Credit Card.

If your contact information changes please let Phyllis or Libby know so we can have accurate information to complete the Charitable Receipts at the end of the year.

Elizabeth Pelkey, Envelope Secretary and Phyllis MacMaster, Treasurer

## ST. PAUL'S MEMBERS &amp; ADHERENTS

Arbuthnot	Eileen
Armstrong	Janet & Dale
Baker	Amy
Baker	Doris & Garry
Baker/DeVries	Matthew, Amber-Lee, Quinn & Ryker
Castle/Carruthers	Harry & Marg
Churchill	Cary & Heather, Sarah, Katie
Clapp	Thomas & Janet
Charlton	Rev Ed, Jessica, Brenna, Aislinn, Morgan, Payton, Regan, Owen, Samantha
Cross	Anne
Dulmage	Tamara, Chance & Alyssa
Duncan	Norma
Erickson	Dawn & Michael
Feeny	Jen, Kenny, Brody, Ellie & Hudson
Fraser	Allan
Gervais	Roger
Harper	Helen
Hitsman	Craig
Holmes	Lorna & Charles
Hutt	Heather & George
Jeaurond	Mary Ellen, Patrick, Eric, Connor, Kaleb, Jordan & Annabelle
Johnston	Sandy
Johnston	Sherrill
Jorgensen	Katherine & Sven
Kerr	Helen
Kerr	David & Robin
Kerr/Moore	Kathy, Keith, Kale
Kerr	Violet
MacMaster	Phyllis
McMillan	Shaun, Ashley, Alexis, Peyton, Ivy & Emery
McMillan	Bradley, Laura, Dale, Jasper, Rowan
Nesbitt	Arlene
Pelkey	Elizabeth
Pemberton	Dwayne & Heather
Peterson	Carol
Rombough	James & Judy
Spruit	Kathy & Joe
Spruit	Geoffrey, Casandra, Isabelle & Owen
Spruit	John & Brandi

Spruit	Matthew, Tara, Alyssa, Jacob & Noah
St. Amour	Michael, Lesley & Caeden
Stewart	David & Greta
Stewart	Iva
Stewart	Neil & Sharon
Theriault	Bob, Melissa, Benjamin, Lydia, Harold & Jonah
Tinker	Erin, James & Avalin
Williams	Maureen & Neil
Wilson	Donna
Wood	Janet
Workman	Phyllis
Yourt/Poole	John & Linda
Zubatuk	Jorris & Carol
Zubatuk	Michael, Rebecca, Alexander & Benjamin

## CONTACT LIST

	Name	Phone Number	E-mail
Session	St Paul's Presbyterian Church		www.presbyterian-winchester.ca
	517 Main St, Box 879 Winchester, ON K0C 2K0	613-656-2222 (Ans. Machine)	treasurer@presbyterian-winchester.ca
	Rev Edward Charlton	343-598-6197	edcharlton12@gmail.com
	Phyllis MacMaster - Clerk of Session	613-774-5748	phyllismacmaster@outlook.com
	Doris Baker	613-774-5352	doris_baker@hotmail.com
	Kathryn Spruit	613-898-3169	kathy.spruit@gmail.com
	Jen Feeny	613-220-3126	jenfeeny@gmail.com
	Patrick Jeurond	613-290-5718	p_jeurond@hotmail.com
	<u>CANCELLATION OF CHURCH</u>		
	1 <sup>st</sup> Contact – Ann Langabeer	613-774--2110	
	2 <sup>nd</sup> Contact – Ruth Pollock	613-936-4297	rpollock@sympatico.ca
	3 <sup>rd</sup> Contact – Phyllis MacMaster	613-774-5748 613-296-5786	phyllismacmaster@outlook.com
Board of Managers	Tom Clapp –Chair	613-774-3565	tomjanet45@gmail.com
	Heather Pemberton – Secretary	613-774-3693	heatherpemberton@icloud.com
	Kenny Feeny	613-220-9017	kenny_fen@msn.com
	Bob Theriault	613-612-4178	bob2738@gmail.com
	Allan Fraser	613-774-4619	
	Patrick Jeurond	613-290-5718	p_jeurond@hotmail.com
	Libby Pelkey - Envelope Secretary	613-293-0842	liberella@hotmail.com
	Phyllis MacMaster - Treasurer	613-774-5748	phyllismacmaster@outlook.com or treasuer@presbyterian-winchester.ca
Trustees	Kathy Spruit	613-898-3169	kathy.spruit@gmail.com

	Carol Zubatuk	613-774-2457	zubies@persona.ca
	Cary Churchill	613-774-0548	cary.churchill@sympatico.ca
Ladies Aid	Doris Baker, Co Chair	613-774-5352	doris_baker@hotmail.com
	Kathy Spruit, Co-Chair	613-898-3169	kathy.spruit@gmail.com
	Phyllis MacMaster, Secretary	613-774-5748	macmaster@persona.ca
	Carol Zubatuk, Treasurer	613-774-2457	zubies@persona.ca
	Donna Wilson, Cards and Flowers	613-774-1899	
Presbytery Seaway Glengarry	Donna McIlveen, Clerk of Presbytery	613-657-3803	donnamcilveen79@gmail.com
North Dundas Faith	Rev Ed Charlton	343-598-6197	edcharlton12@gmail.com
	Jen Feeny	613-220-3126	jen@jenfeeny.com